



SUBMITTAL CHECKLIST FOR Tentative Maps (TM/PM) Lot Line Adjustments/Mergers/ Certificate of Compliance

Planning and Environmental Review
130 Cremona Drive, Suite B, Goleta, CA 93117
Phone: (805) 961-7500 Fax: (805) 961-7551

All plans and reports submitted must be prepared by qualified, licensed professionals in their respective fields. All required stamps and signatures must be provided on all documents.

Items REQUIRED of ALL Applications:

1. One (1) copy of the Planning Permit Application with all required signatures including on the agreement to pay portion(s).
2. Six (6) full size (24" X 36") sets of plans. Plans must use the NAVD 1988 datum and provide the information listed in Goleta Municipal Code §§ 16.020.010, 16.020.020, and 16.020.050.
3. Six (6) full size (24" X 36") sets of a preliminary landscape plans for common areas and public ROW areas.
4. Three (3) copies of Preliminary Grading Plan.
5. Two (2) copies of all exhibits/plans reduced to 11" x 17" size.
6. One (1) electronic copy of all submittal materials (plans and all submitted reports) provided as in CD ROM, flash drive, or emailed PDF.
7. Two (2) copies of a Preliminary Title Report prepared within the past 90 days for all parcels.
8. One (1) copy of a Preliminary Hydrology Report for the site (include Flood Plain Map as applicable).
9. One (1) copy of a Preliminary Soils/Geotechnical Report for the site.
10. Three (3) copies of Preliminary Storm Water Control and Water Quality Plan.
11. One (1) copy of Preliminary Water Service Determination Letter (or equivalent) from the Goleta Water District, and either Goleta Sanitary District or Goleta West Sanitary District.
12. One (1) copy of the Environmental Questionnaire.
13. Applicable City review fees.
14. Applicable Santa Barbara County Fire Department review fee (separate check made payable to SBCFD)

(Continue to next page)

Items Required for Lot Line Adjustments/Mergers

1. Six (6) copies and electronic versions of maps and Exhibits that show current and proposed lots with metes and bounds information.
2. All of the requirements applicable for a Tentative Map as needed.

Items that MAY BE REQUIRED in addition to the above:
(Needed information will be checked by the case planner)

- _____ Three (3) copies of a contour map.
- _____ One (1) copy of recorded documents and one electronic version of the associated with the affected parcels as identified in the associated Title Report
- _____ Six (6) copies of line-of-sight drawings.
- _____ Three (3) copies of a Traffic Study.
- _____ Two (2) copies of a Phase I/Extended Phase 1 Archaeological Report.
- _____ Two (2) copies of a Biological Report.
- _____ Two (2) copies of a Paleontological Report.
- _____ Two (2) copies of a Noise Study.
- _____ Two (2) copies of an Arborist Report for the site.
- _____ Two (2) copies of a Fiscal Impact Analysis Report.

Additional Submittal information:

Note: Plans must be individually folded by the applicant. Additional information or special studies may be required with your application. The need for additional information will be determined by your case planner after review of your request. Additional copies of some documents may be requested during processing and will be required for public hearings.