CITY OF GOLETA
VIRTUAL INSPECTION PROCESS

Remote Video Inspection is an alternative to an on-site inspection which is now required due to Coronavirus transmission concerns. Remote Video Inspection is available for all residential and commercial inspections unless the City Building Inspector determines the inspection is too complex.

The process for scheduling a Remote Video Inspection is as follows:

1. Schedule your Building and Safety Inspection per normal procedures via email building.inspector@cityofgoleta.org or by calling (805) 961-7550.
2. Between 8:00 am and 9:00 am on the morning of your scheduled inspection, a City Building Inspector will call you at the phone number you have provided.
3. The Inspector will coordinate with you a specific time that day to call you and conduct a GOOGLE DUO or FACE TIME inspection.
4. It is the responsibility of the Permittee (Contractor, Architect, or Owner) to have access to GOOGLE DUO or FACE TIME on their smart phone.

Please be aware that based on the size and/or complexity of the project, it may not be possible to complete the inspection via Remote Video Inspection. In those cases, the City Building Inspector, may working remotely, approve what can be approved and then schedule an actual field inspection for next available day based on the City’s limited inspection schedule. Onsite inspections will occur based upon City protocols in addition to any others agreed upon by the permittee and inspector.

A. Customer’s Responsibilities for Virtual Inspections:

1. 4G Wireless Service is Required. Ensure your inspection location has 4G connectivity and your smart phone or tablet has 4G connectivity.
2. Install FaceTime or Google Duo on your device
3. In the event a virtual inspection is not successful, and corrections are given, it is the responsibility of the Permittee (Contractor, Architect, or Owner) to write down the corrections and call for a re-inspection.
B. Remote Video Inspection Steps:

Once you have scheduled your remote video inspection:

1. Prepare for Remote Video Inspection. This includes having the approved plans onsite and available for remote viewing by the inspector through the camera phone/ Ipad etc.
2. Prior to the inspection, ensure that the necessary tools based on type of inspection are readily available. For example, carry a tape measure, level, GFCI tester, step ladder (for close ups of ceiling), flashlight or adequate lighting etc.
3. Prepare to Receive Remote Video Inspection Call
4. Make sure the device being used during the inspection is fully charged.
5. Be ready to accept a video call at the scheduled time and respond to requests from the City Building Inspector.
6. Have the required tools (tape measure, level, GFCI tester, step ladder, flashlight etc.)
7. Turn off the device’s notifications during the video call. Notifications freeze the video call and will cause delays to the inspection or could require the inspection to be rescheduled.

C. The Inspection:

1. Begin the inspection at street view looking at structure with the address showing
2. Follow the directions of the City Building Inspector
3. Walk inspection in clockwise direction
4. Walk inspection from the first floor to top floor (if multiple floors)

5. Make note of any items that the City Building Inspector states needs correcting