SUBMITTAL CHECKLIST FOR
General Plan Amendment (GPA) Initiation
Specific Plan/ Amendment Initiation

Planning and Environmental Review
130 Cremona Drive, Suite B, Goleta, CA 93117
Phone: (805) 961-7543 Fax: (805) 961-7551

All plans and reports submitted must be prepared by qualified, licensed professionals in their respective fields. All required stamps and signatures must be provided on all documents.

Items REQUIRED of ALL Applications:

1. One (1) copy of the Planning Permit Application with all required signatures including on the agreement to pay portion(s) including noticing requirements (see Parts C-E on the application form).

2. If necessary, nine copies of a map (drawn to scale) depicting the subject property, the location and acreage of all proposed land use designations (or other amendments to the General Plan), and adjoining parcels and public improvements (streets, utilities, and flood control channels etc.) within one hundred (100 feet of the site).

3. One (1) electronic copy of all submittal materials (plans and all submitted reports) provided on a CD-ROM, flash drive, or emailed PDF.

4. One (1) copy of the General Plan Amendment Data Sheet (see next page)

5. One (1) copy of a written justification for the General Plan/Specific Plan Amendment based on the initiation factors in Section 17.67.030(B).

6. Applicable fees. (Refer to the Fee Schedule)
General Plan Amendment Initiation
Data Sheet

For an amendment to General Plan Figure 2-1:

GENERAL PLAN LAND USE DESIGNATION:

Existing: ____________________________

Proposed: ____________________________

For other amendment to General Plan/Specific Plan:

Describe the amendment request (attach sheet if necessary): ____________________________

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REASON(S) FOR THE REQUEST (can be provided on a separate paper):

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