



# DEPARTMENT REVIEW

## COMMUNITY SERVICES

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### Department Description:

The Community Services Department is comprised of four divisions that oversee eight separate budget programs. The Administration Division includes the Department Director, who provides direction to the other divisions. The Engineering Division oversees the engineering design and construction of capital improvement projects, the street improvement program, land development review and the street lighting and solid waste programs. The Public Works Maintenance Division oversees the City's street and facility maintenance programs. The Parks and Open Space Division oversees the parks and open space program. The Capital Project Division oversees the City's Capital Improvement Program.

### 2007/08 – 2008/09 Goals:

- Adoption of updated Development Impact Fee Program
- Adoption of updated Capital Improvement Program
- Adoption of Commercial Recycling Program
- Submittal of revised Storm Water Management Program
- Adoption of Storm Water Discharge Ordinance

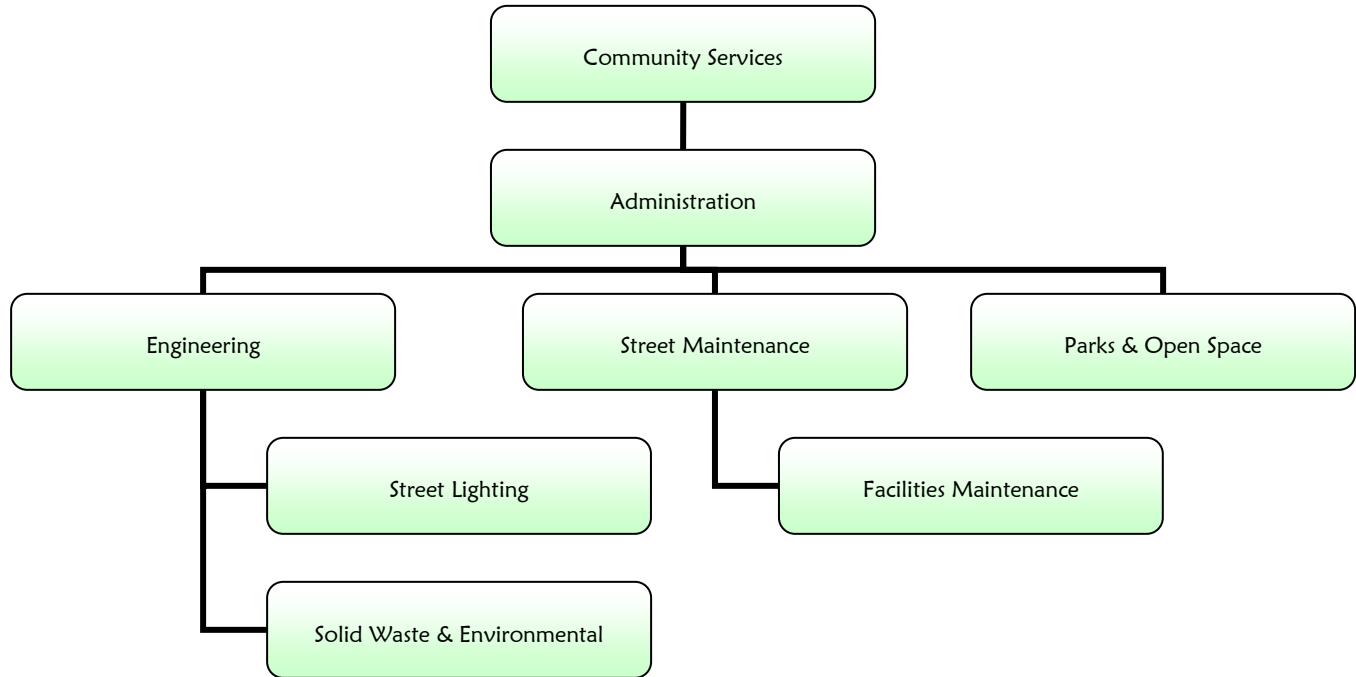
#### List of Programs

- Administration
- Engineering
- Facilities Maintenance
- Parks & Open Space
- Street Lighting
- Street Maintenance
- Solid Waste & Environmental



# DEPARTMENT REVIEW COMMUNITY SERVICES

## Organizational Chart



## Department Expenditure Summary:

|                                     | FY2005<br>Actual    | FY2006<br>Actual    | FY2007<br>Amended   | FY2008<br>Adopted   | FY2009<br>Adopted   |
|-------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>SUMMARY OF POSITIONS (FTE's)</b> | 12                  | 14                  | 14.5                | 15                  | 15                  |
| <b>EXPENDITURES</b>                 |                     |                     |                     |                     |                     |
| <b>SALARIES</b>                     | \$ 591,971          | \$ 766,843          | \$ 991,100          | \$ 1,119,710        | \$ 1,201,812        |
| <b>BENEFITS &amp; OVERHEAD</b>      | 178,951             | 272,382             | 343,171             | 385,189             | 402,747             |
| <b>TOTAL SALARIES AND BENEFITS</b>  | <u>\$ 770,922</u>   | <u>\$ 1,039,224</u> | <u>\$ 1,334,271</u> | <u>\$ 1,504,899</u> | <u>\$ 1,604,559</u> |
| <b>SERVICES &amp; SUPPLIES</b>      | 4,911,814           | 4,712,945           | 5,340,432           | 5,180,900           | 4,590,200           |
| <b>CAPITAL OUTLAY</b>               | 42,466              | 38,024              | 45,000              | 16,000              | -                   |
| <b>TRANSFERS</b>                    | -                   | -                   | 50,000              | 50,000              | 50,000              |
| <b>TOTAL EXPENDITURES:</b>          | <u>\$ 5,725,203</u> | <u>\$ 5,790,194</u> | <u>\$ 6,769,703</u> | <u>\$ 6,751,799</u> | <u>\$ 6,244,759</u> |



# PROGRAM REVIEW

## ADMINISTRATION - 5100

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### Program Description:

The Administration program/division of the Community Services Department provides for the general oversight of the Community Services Department. Personnel included in this division are the Department Director who is responsible for the day to day operations of the department, an Administrative Assistant who provides support to the Director and Division Managers, and a Management Analyst who performs various tasks for the department and oversees the special event permit program. This division also coordinates the department's responses to all inquiries and service requests.

### Objectives:

- Adoption of updated Development Impact Fee Program.
- Recruit and hire a new Administrative Assistant.
- Respond to all phone calls and requests for information within 24 hours.
- Achieve timely processing of special event permit and park reservation applications.



# PROGRAM REVIEW

## ADMINISTRATION - 5100

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### Program Expenditures Summary

|                                    | <u>FY2005<br/>Actual</u> | <u>FY2006<br/>Actual</u> | <u>FY2007<br/>Amended</u> | <u>FY2008<br/>Adopted</u> | <u>FY2009<br/>Adopted</u> |
|------------------------------------|--------------------------|--------------------------|---------------------------|---------------------------|---------------------------|
| <b>EXPENDITURES</b>                |                          |                          |                           |                           |                           |
| <b>SALARIES</b>                    | \$ 153,934               | \$ 166,080               | \$ 204,400                | \$ 256,367                | \$ 286,718                |
| <b>BENEFITS &amp; OVERHEAD</b>     | 44,687                   | 54,159                   | 65,830                    | 91,095                    | 93,954                    |
| <b>TOTAL SALARIES AND BENEFITS</b> | <u>\$ 198,621</u>        | <u>\$ 220,239</u>        | <u>\$ 270,230</u>         | <u>\$ 347,462</u>         | <u>\$ 380,672</u>         |
| <b>SERVICES &amp; SUPPLIES</b>     | 54,804                   | 19,030                   | 124,100                   | 34,100                    | 4,100                     |
| <b>TOTAL EXPENDITURES</b>          | <u>\$ 253,425</u>        | <u>\$ 239,269</u>        | <u>\$ 394,330</u>         | <u>\$ 381,562</u>         | <u>\$ 384,772</u>         |

### FY2008 and FY2009 Line-Item Detail

| G/L ACCOUNT | EXPENDITURE                               | FY2008        | FY2009 |
|-------------|---|---------------|--------|
| 500         | Professional Services (220)<br>GTIP Study | <b>30,000</b> | -      |



# PROGRAM REVIEW

## ADMINISTRATION - 5100

### Program Expenditures Detail

| <u>GENERAL FUND - 101</u>       | <u>G/L</u><br><u>ACCOUNT</u> | <u>FY2005</u><br><u>Actual</u> | <u>FY2006</u><br><u>Actual</u> | <u>FY2007</u><br><u>Amended</u> | <u>FY2008</u><br><u>Adopted</u> | <u>FY2009</u><br><u>Adopted</u> |
|---------------------------------|------------------------------|--------------------------------|--------------------------------|---------------------------------|---------------------------------|---------------------------------|
| Salaries - full time            | 5-5100-001                   | \$ 153,357                     | \$ 166,035                     | \$ 204,200                      | \$ 256,367                      | \$ 286,718                      |
| Salaries - overtime             | 5-5100-003                   | 577                            | 44                             | 200                             | -                               | -                               |
| Retirement                      | 5-5100-050                   | 25,098                         | 30,457                         | 36,770                          | 52,030                          | 49,020                          |
| Medicare                        | 5-5100-051                   | 2,371                          | 2,474                          | 2,970                           | 3,717                           | 4,157                           |
| Life Insurance                  | 5-5100-056                   | 526                            | 694                            | 810                             | 692                             | 774                             |
| Long-Term Disability            | 5-5100-057                   | 566                            | 704                            | 800                             | 1,246                           | 1,393                           |
| Benefit Plan Allowance          | 5-5100-058                   | 11,792                         | 15,060                         | 19,800                          | 28,100                          | 33,300                          |
| Auto Allowance                  | 5-5100-060                   | 4,039                          | 4,281                          | 4,200                           | 4,830                           | 4,830                           |
| Phone Allowance                 | 5-5100-061                   | 295                            | 489                            | 480                             | 480                             | 480                             |
| <b>SALARIES &amp; BENEFITS</b>  |                              | <u>\$ 198,621</u>              | <u>\$ 220,239</u>              | <u>\$ 270,230</u>               | <u>\$ 347,462</u>               | <u>\$ 380,672</u>               |
| Memberships & Dues              | 5-5100-101                   | \$ -                           | \$ 125                         | \$ 500                          | \$ 500                          | \$ 500                          |
| Conferences, Meetings, & Travel | 5-5100-102                   | 1,885                          | 1,428                          | 1,500                           | 1,500                           | 1,500                           |
| Training                        | 5-5100-103                   | -                              | 12                             | 500                             | 500                             | 500                             |
| Special Supplies                | 5-5100-111                   | 2,180                          | -                              | 500                             | 500                             | 500                             |
| Books & Subscriptions           | 5-5100-114                   | 10                             | 661                            | 500                             | 500                             | 500                             |
| Printing & Copying              | 5-5100-115                   | -                              | -                              | 500                             | 500                             | 500                             |
| Postage & Mailing               | 5-5100-116                   | 71                             | 19                             | 100                             | 100                             | 100                             |
| Professional Services           | 5-5100-500                   | 28,126                         | -                              | -                               | -                               | -                               |
| Contract Services - Other       | 5-5100-550                   | -                              | -                              | -                               | -                               | -                               |
| Contract Services - Clean Water | 5-5100-557                   | 22,532                         | 10,307                         | 20,000                          | -                               | -                               |
| <b>SERVICES AND SUPPLIES</b>    |                              | <u>\$ 54,804</u>               | <u>\$ 12,553</u>               | <u>\$ 24,100</u>                | <u>\$ 4,100</u>                 | <u>\$ 4,100</u>                 |
| <b>TOTAL EXPENDITURES</b>       |                              | <u>\$ 253,425</u>              | <u>\$ 232,792</u>              | <u>\$ 294,330</u>               | <u>\$ 351,562</u>               | <u>\$ 384,772</u>               |

| <u>GTIP - 220</u>            | <u>G/L</u><br><u>ACCOUNT</u> | <u>FY2005</u><br><u>Actual</u> | <u>FY2006</u><br><u>Actual</u> | <u>FY2007</u><br><u>Amended</u> | <u>FY2008</u><br><u>Adopted</u> | <u>FY2009</u><br><u>Adopted</u> |
|------------------------------|------------------------------|--------------------------------|--------------------------------|---------------------------------|---------------------------------|---------------------------------|
| Other Charges                | 5-5100-203                   | \$ -                           | \$ 1,427                       | \$ -                            | \$ -                            | \$ -                            |
| Professional Services        | 5-5100-500                   | -                              | 5,050                          | 50,000                          | 30,000                          | -                               |
| <b>SERVICES AND SUPPLIES</b> |                              | <u>\$ -</u>                    | <u>\$ 6,477</u>                | <u>\$ 50,000</u>                | <u>\$ 30,000</u>                | <u>\$ -</u>                     |
| <b>TOTAL EXPENDITURES</b>    |                              | <u>\$ -</u>                    | <u>\$ 6,477</u>                | <u>\$ 50,000</u>                | <u>\$ 30,000</u>                | <u>\$ -</u>                     |

| <u>PARK DEVELOP FEES - 221</u> | <u>G/L</u><br><u>ACCOUNT</u> | <u>FY2005</u><br><u>Actual</u> | <u>FY2006</u><br><u>Actual</u> | <u>FY2007</u><br><u>Amended</u> | <u>FY2008</u><br><u>Adopted</u> | <u>FY2009</u><br><u>Adopted</u> |
|--------------------------------|------------------------------|--------------------------------|--------------------------------|---------------------------------|---------------------------------|---------------------------------|
| Professional Services          | 5-5100-500                   | \$ -                           | \$ -                           | \$ 25,000                       | \$ -                            | \$ -                            |
| <b>SERVICES AND SUPPLIES</b>   |                              | <u>\$ -</u>                    | <u>\$ -</u>                    | <u>\$ 25,000</u>                | <u>\$ -</u>                     | <u>\$ -</u>                     |
| <b>TOTAL EXPENDITURES</b>      |                              | <u>\$ -</u>                    | <u>\$ -</u>                    | <u>\$ 25,000</u>                | <u>\$ -</u>                     | <u>\$ -</u>                     |

| <u>PUBLIC ADMIN DEVELOP - 222</u> | <u>G/L</u><br><u>ACCOUNT</u> | <u>FY2005</u><br><u>Actual</u> | <u>FY2006</u><br><u>Actual</u> | <u>FY2007</u><br><u>Amended</u> | <u>FY2008</u><br><u>Adopted</u> | <u>FY2009</u><br><u>Adopted</u> |
|-----------------------------------|------------------------------|--------------------------------|--------------------------------|---------------------------------|---------------------------------|---------------------------------|
| Professional Services             | 5-5100-500                   | \$ -                           | \$ -                           | \$ 25,000                       | \$ -                            | \$ -                            |
| <b>SERVICES AND SUPPLIES</b>      |                              | <u>\$ -</u>                    | <u>\$ -</u>                    | <u>\$ 25,000</u>                | <u>\$ -</u>                     | <u>\$ -</u>                     |
| <b>TOTAL EXPENDITURES</b>         |                              | <u>\$ -</u>                    | <u>\$ -</u>                    | <u>\$ 25,000</u>                | <u>\$ -</u>                     | <u>\$ -</u>                     |



# PROGRAM REVIEW ADMINISTRATION - 5100

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# PROGRAM REVIEW

## ENGINEERING - 5200

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### Program Description:

The Engineering Division of the Community Services Department oversees the City's Street and Capital Improvement Programs. This division processes road encroachment permits, reviews development proposals and oversees the street lighting and solid waste programs. The division consists of a Principle Civil Engineer, two Project Managers, an Assistant Civil Engineer, a Public Works Inspector and various part time contract engineering staff.

### Objectives:

- Adoption of updated Capital Improvement Program.
- Begin construction of San Jose Capacity Improvement Project
- Initiate final design of Ekwil Road and Fowler Road Extension Project
- Complete preliminary design of Hollister Avenue Redesign project.
- Provide timely inspection of all development within City Right-of-Way.
- Conduct quarterly utility coordination meetings.
- Respond to public inquiries within 48 hours of City contact.



# PROGRAM REVIEW

## ENGINEERING - 5200

### Program Expenditures Summary

|                                    | FY2005<br>Actual  | FY2005<br>Actual  | FY2007<br>Amended | FY2008<br>Adopted | FY2009<br>Adopted |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>EXPENDITURES</b>                |                   |                   |                   |                   |                   |
| SALARIES                           | \$ 276,114        | \$ 263,034        | \$ 407,100        | \$ 440,622        | \$ 461,451        |
| BENEFITS & OVERHEAD                | 80,731            | 88,813            | 134,961           | 139,241           | 144,977           |
| <b>TOTAL SALARIES AND BENEFITS</b> | <b>\$ 356,846</b> | <b>\$ 351,848</b> | <b>\$ 542,061</b> | <b>\$ 579,863</b> | <b>\$ 606,428</b> |
| <br>SERVICES & SUPPLIES            | <br>240,496       | <br>172,509       | <br>201,300       | <br>159,300       | <br>159,300       |
| <b>TOTAL EXPENDITURES</b>          | <b>\$ 597,342</b> | <b>\$ 524,356</b> | <b>\$ 743,361</b> | <b>\$ 739,163</b> | <b>\$ 765,728</b> |

### FY2008 and FY2009 Line-Item Detail

| G/L ACCOUNT | EXPENDITURE                            | FY2008         | FY2009         |
|-------------|--|----------------|----------------|
| 500         | Professional Services                  | <b>20,000</b>  | <b>20,000</b>  |
|             | Traffic Counts & Misc. Traffic Studies |                |                |
| 556         | Contract Services - Engineering        | <b>130,000</b> | <b>130,000</b> |
|             | Project Management                     | 75,000         | 80,000         |
|             | Traffic Engineering                    | 45,000         | 45,000         |
|             | Traffic Modeling                       | 10,000         | 10,000         |





# PROGRAM REVIEW

## ENGINEERING - 5200

### Program Expenditures Detail

| <b>GENERAL FUND - 101</b>       | <b>G/L<br/>ACCOUNT</b> | <b>FY2005<br/>Actual</b> | <b>FY2006<br/>Actual</b> | <b>FY2007<br/>Amended</b> | <b>FY2008<br/>Adopted</b> | <b>FY2009<br/>Adopted</b> |
|---------------------------------|------------------------|--------------------------|--------------------------|---------------------------|---------------------------|---------------------------|
| Salaries - full time            | 5-5200-001             | \$ 275,987               | \$ 262,513               | \$ 406,500                | \$ 440,222                | \$ 461,051                |
| Salaries - part time            | 5-5200-002             | -                        | 648                      | -                         | -                         | -                         |
| Salaries - overtime             | 5-5200-003             | 127                      | (127)                    | 600                       | 400                       | 400                       |
| Retirement                      | 5-5200-050             | 44,727                   | 47,490                   | 73,100                    | 76,550                    | 78,826                    |
| Medicare                        | 5-5200-051             | 4,477                    | 4,214                    | 5,896                     | 6,383                     | 6,685                     |
| Life Insurance                  | 5-5200-056             | 975                      | 1,122                    | 1,610                     | 1,189                     | 1,245                     |
| Long-Term Disability            | 5-5200-057             | 1,108                    | 1,174                    | 1,825                     | 2,139                     | 2,241                     |
| Benefit Plan Allowance          | 5-5200-058             | 29,222                   | 34,076                   | 52,050                    | 52,500                    | 55,500                    |
| Auto Allowance                  | 5-5200-060             | -                        | -                        | -                         | -                         | -                         |
| Phone Allowance                 | 5-5200-061             | 222                      | 738                      | 480                       | 480                       | 480                       |
| <b>SALARIES &amp; BENEFITS</b>  |                        | <b>\$ 356,846</b>        | <b>\$ 351,848</b>        | <b>\$ 542,061</b>         | <b>\$ 579,863</b>         | <b>\$ 606,428</b>         |
| Memberships & Dues              | 5-5200-101             | \$ -                     | \$ 748                   | \$ 800                    | \$ 800                    | \$ 800                    |
| Conferences, Meetings, & Travel | 5-5200-102             | 613                      | 124                      | 2,000                     | 2,000                     | 2,000                     |
| Training                        | 5-5200-103             | 67                       | 299                      | 1,000                     | 1,000                     | 1,000                     |
| Mileage Reimbursement           | 5-5200-104             | 422                      | 56                       | 1,000                     | 1,000                     | 1,000                     |
| Special Supplies                | 5-5200-111             | 549                      | 172                      | 1,000                     | 1,000                     | 1,000                     |
| Printing & Copying              | 5-5200-115             | 5,758                    | 1,267                    | 2,500                     | 1,000                     | 1,000                     |
| Postage & Mailing               | 5-5200-116             | 340                      | 349                      | 1,000                     | 500                       | 500                       |
| Advertising                     | 5-5200-117             | 3,680                    | 3,354                    | 2,000                     | 2,000                     | 2,000                     |
| Professional Services           | 5-5200-500             | 25,479                   | 9,370                    | 30,000                    | 20,000                    | 20,000                    |
| Contract Services - Engineering | 5-5200-556             | 147,795                  | 112,223                  | 130,000                   | 130,000                   | 130,000                   |
| Services v Deposits-PW          | 5-5200-602             | 55,793                   | 44,547                   | 30,000                    | -                         | -                         |
| <b>SERVICES AND SUPPLIES</b>    |                        | <b>\$ 240,496</b>        | <b>\$ 172,509</b>        | <b>\$ 201,300</b>         | <b>\$ 159,300</b>         | <b>\$ 159,300</b>         |
| <b>TOTAL EXPENDITURES</b>       |                        | <b>\$ 597,342</b>        | <b>\$ 524,356</b>        | <b>\$ 743,361</b>         | <b>\$ 739,163</b>         | <b>\$ 765,728</b>         |



# PROGRAM REVIEW ENGINEERING - 5200

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# PROGRAM REVIEW

## FACILITIES MAINTENANCE - 5300

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### Program Description:

The Facilities Maintenance Program provides for the ongoing maintenance and improvement to all City-owned and/or leased buildings, such as City Hall, the Goleta Valley Community Center, the Goleta Valley Library, Stow Grove Park residence, the Stow House and associated structures. Regular maintenance of these facilities is performed by a combination of City and contract personnel.

### Objectives:

- Adoption of comprehensive long range facility maintenance plan.
- Replacement of roof and HVAC system at the Goleta Valley Library.
- Replacement of roof at Stow House caretaker's residence.
- Completion of improvements to new corporate yard property.



# PROGRAM REVIEW

## GOLETA FACILITIES MAINTENANCE - 5300

### Program Expenditures Summary

|                           | <u>FY2005<br/>Actual</u> | <u>FY2006<br/>Actual</u> | <u>FY2007<br/>Amended</u> | <u>FY2008<br/>Adopted</u> | <u>FY2009<br/>Adopted</u> |
|---------------------------|--------------------------|--------------------------|---------------------------|---------------------------|---------------------------|
| <b>EXPENDITURES</b>       |                          |                          |                           |                           |                           |
| SERVICES & SUPPLIES       | \$ -                     | \$ 26,049                | \$ -                      | \$ 160,000                | \$ 207,500                |
| <b>TOTAL EXPENDITURES</b> | <u>\$ -</u>              | <u>\$ 26,049</u>         | <u>\$ -</u>               | <u>\$ 160,000</u>         | <u>\$ 207,500</u>         |

### FY2008 and FY2009 Line-Item Detail

| <b>G/L ACCOUNT</b> | <b>EXPENDITURE</b>                      | <b>FY2008</b>  | <b>FY2009</b>  |
|--------------------|---|----------------|----------------|
| 550                | Contract Services - Other               | <b>155,000</b> | <b>202,500</b> |
|                    | Rancho La Patera - Stow House           | 25,000         | -              |
|                    | Rancho La Patera - Care Taker Residence | -              | 7,500          |
|                    | Library                                 | 92,500         | 190,000        |
|                    | Corporate Yard                          | 30,000         | -              |
|                    | City Hall & Other Facilities            | 7,500          | 5,000          |



# PROGRAM REVIEW

## GOLETA FACILITIES MAINTENANCE - 5300

### Program Expenditures Detail

| <u>GENERAL FUND - 101</u>    | <u>G/L<br/>ACCOUNT</u> | <u>FY2005<br/>Actual</u> | <u>FY2006<br/>Actual</u> | <u>FY2007<br/>Amended</u> | <u>FY2008<br/>Adopted</u> | <u>FY2009<br/>Adopted</u> |
|------------------------------|------------------------|--------------------------|--------------------------|---------------------------|---------------------------|---------------------------|
| Special Supplies             | 5-5300-111             | \$ -                     | \$ -                     | \$ -                      | \$ 5,000                  | \$ 5,000                  |
| Professional Services        | 5-5300-500             | -                        | -                        | -                         | -                         | -                         |
| Contract Services - Other    | 5-5300-550             | -                        | -                        | -                         | 155,000                   | 202,500                   |
| <b>SERVICES AND SUPPLIES</b> |                        | <u>\$ -</u>              | <u>\$ -</u>              | <u>\$ -</u>               | <u>\$ 160,000</u>         | <u>\$ 207,500</u>         |
| <b>TOTAL EXPENDITURES</b>    |                        | <u>\$ -</u>              | <u>\$ -</u>              | <u>\$ -</u>               | <u>\$ 160,000</u>         | <u>\$ 207,500</u>         |

| <u>PARK DEVELOPMENT FEES - 221</u> | <u>G/L<br/>ACCOUNT</u> | <u>FY2005<br/>Actual</u> | <u>FY2006<br/>Actual</u> | <u>FY2007<br/>Amended</u> | <u>FY2008<br/>Adopted</u> | <u>FY2009<br/>Adopted</u> |
|------------------------------------|------------------------|--------------------------|--------------------------|---------------------------|---------------------------|---------------------------|
| Special Supplies                   | 5-5300-111             | \$ -                     | \$ -                     | \$ -                      | \$ -                      | \$ -                      |
| Professional Services              | 5-5300-500             | -                        | 26,049                   | -                         | -                         | -                         |
| Contract Services - Other          | 5-5300-550             | -                        | -                        | -                         | -                         | -                         |
| <b>SERVICES AND SUPPLIES</b>       |                        | <u>\$ -</u>              | <u>\$ 26,049</u>         | <u>\$ -</u>               | <u>\$ -</u>               | <u>\$ -</u>               |
| <b>TOTAL EXPENDITURES</b>          |                        | <u>\$ -</u>              | <u>\$ 26,049</u>         | <u>\$ -</u>               | <u>\$ -</u>               | <u>\$ -</u>               |



# PROGRAM REVIEW

## FACILITIES MAINTENANCE - 5300

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# PROGRAM REVIEW

## PARKS & OPEN SPACE - 5400

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### Program Description:

The Parks and Open Spaces division provides for the ongoing maintenance and improvements to the City's 15 parks and 12 open spaces, totaling approximately 482 acres. The division is also responsible for maintaining all landscaped medians and over 6500 street trees within the City right-of-ways. The division includes a Parks and Open Space Manager who oversees various parks and street tree maintenance contracts, a Lead Maintenance Worker, and one Maintenance Worker II position.

### Objectives:

- Initiate development of comprehensive Parks and Open Space Management Plan.
- Initiate phase I of the Lake Los Carneros Tule removal program.
- Complete Bella Vista park playground equipment renovation project.
- Respond to and complete all minor work requests within two weeks of receipt.
- Respond to and give an estimate timeframe for all major work orders within two weeks of receipt.



# PROGRAM REVIEW

## PARKS & OPEN SPACE - 5400

### Program Expenditures Summary

|                                    | FY2005<br>Actual  | FY2006<br>Actual  | FY2007<br>Amended | FY2008<br>Adopted | FY2009<br>Adopted |
|------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| <b>EXPENDITURES</b>                |                   |                   |                   |                   |                   |
| SALARIES                           | \$ 69,832         | \$ 165,760        | \$ 173,600        | \$ 183,632        | \$ 199,321        |
| BENEFITS & OVERHEAD                | 24,846            | 64,189            | 64,610            | 67,179            | 71,482            |
| <b>TOTAL SALARIES AND BENEFITS</b> | <b>\$ 94,678</b>  | <b>\$ 229,949</b> | <b>\$ 238,210</b> | <b>\$ 250,811</b> | <b>\$ 270,803</b> |
| SERVICES & SUPPLIES                | 367,762           | 392,891           | 572,400           | 459,900           | 465,900           |
| CAPITAL OUTLAY                     | -                 | -                 | -                 | 8,000             | -                 |
| <b>TOTAL EXPENDITURES</b>          | <b>\$ 462,440</b> | <b>\$ 622,840</b> | <b>\$ 810,610</b> | <b>\$ 718,711</b> | <b>\$ 736,703</b> |

### FY2008 and FY2009 Line-Item Detail

| G/L ACCOUNT | EXPENDITURE  | FY2008         | FY2009         |
|-------------|--|----------------|----------------|
| 111         | Special Supplies   | <b>20,000</b>  | <b>20,000</b>  |
|             | Restroom & Irrigation Supplies, Repair Materials                 |                |                |
| 118         | Minor Equipment  | <b>10,000</b>  | <b>10,000</b>  |
|             | Trimmers, Small Mowers, Irrigation Controls, & Misc. Small Tools |                |                |
| 403         | Maintenance - Parks  | <b>275,000</b> | <b>275,000</b> |
|             | Park Maintenance Service Contracts                               |                |                |
| 409         | Maintenance - Other Equipment                                    | <b>50,000</b>  | <b>50,000</b>  |
|             | Playground Equipment Repair & Replacement                        |                |                |
| 500         | Professional Services  | <b>5,000</b>   | <b>5,000</b>   |
|             | Pest Control Services  |                |                |
| 550         | Contract Services  | <b>6,000</b>   | <b>7,000</b>   |
|             | SBVCB Mosquito Contract  |                |                |





# PROGRAM REVIEW

## PARKS & OPEN SPACE - 5400

### Program Expenditures Detail

| <b>GENERAL FUND - 101</b>       | <b>G/L<br/>ACCOUNT</b> | <b>FY2005<br/>Actual</b> | <b>FY2006<br/>Actual</b> | <b>FY2007<br/>Amended</b> | <b>FY2008<br/>Adopted</b> | <b>FY2009<br/>Adopted</b> |
|---------------------------------|------------------------|--------------------------|--------------------------|---------------------------|---------------------------|---------------------------|
| Salaries - full time            | 5-5400-001             | \$ 69,782                | \$ 162,176               | \$ 169,600                | \$ 179,632                | \$ 195,321                |
| Salaries - overtime             | 5-5400-003             | 49                       | 3,584                    | 4,000                     | 4,000                     | 4,000                     |
| Retirement                      | 5-5400-050             | 10,983                   | 29,441                   | 30,540                    | 31,236                    | 33,394                    |
| Medicare                        | 5-5400-051             | 1,036                    | 2,452                    | 2,460                     | 2,605                     | 2,832                     |
| Life Insurance                  | 5-5400-056             | 242                      | 662                      | 670                       | 485                       | 527                       |
| Long-Term Disability            | 5-5400-057             | 275                      | 761                      | 760                       | 873                       | 949                       |
| Benefit Plan Allowance          | 5-5400-058             | 12,236                   | 30,383                   | 29,700                    | 31,500                    | 33,300                    |
| Phone Allowance                 | 5-5400-061             | 74                       | 489                      | 480                       | 480                       | 480                       |
| <b>SALARIES &amp; BENEFITS</b>  |                        | <b>\$ 94,678</b>         | <b>\$ 229,949</b>        | <b>\$ 238,210</b>         | <b>\$ 250,811</b>         | <b>\$ 270,803</b>         |
| Memberships & Dues              | 5-5400-101             | \$ 295                   | \$ 600                   | \$ 600                    | \$ 600                    | \$ 600                    |
| Conferences, Meetings, & Travel | 5-5400-102             | 686                      | 1,397                    | 1,000                     | 1,000                     | 1,000                     |
| Training                        | 5-5400-103             | -                        | 684                      | 800                       | 800                       | 800                       |
| Special Supplies                | 5-5400-111             | -                        | 30,675                   | 28,000                    | 20,000                    | 20,000                    |
| Uniforms & Safety Equipment     | 5-5400-112             | -                        | 1,646                    | 2,000                     | 2,000                     | 2,000                     |
| Printing & Copying              | 5-5400-115             | 458                      | 36                       | 500                       | 500                       | 500                       |
| Advertising                     | 5-5400-117             | 180                      | 175                      | 500                       | 500                       | 500                       |
| Minor Equipment                 | 5-5400-118             | -                        | 412                      | 6,000                     | 10,000                    | 10,000                    |
| Utilities - Telephone           | 5-5400-140             | 586                      | 1,086                    | 1,000                     | 1,000                     | 1,000                     |
| Utilities - Water               | 5-5400-141             | 43,896                   | 49,282                   | 55,000                    | 65,000                    | 70,000                    |
| Utilities - Electric            | 5-5400-142             | 212                      | 350                      | 500                       | 500                       | 500                       |
| Utilities - Gas                 | 5-5400-143             | -                        | 544                      | 500                       | 500                       | 500                       |
| Leasing/Rental- Equipment       | 5-5400-147             | -                        | 953                      | 500                       | 500                       | 500                       |
| Maintenance - Parks             | 5-5400-403             | 321,448                  | 240,173                  | 425,000                   | 275,000                   | 275,000                   |
| Maintenance - Parks Special     | 5-5400-404             | -                        | 50,000                   | -                         | -                         | -                         |
| Maintenance - Trees             | 5-5400-406             | -                        | 14,878                   | 20,000                    | 20,000                    | 20,000                    |
| Maintenance - Other Equipment   | 5-5400-409             | -                        | -                        | 2,500                     | 50,000                    | 50,000                    |
| Maintenance - Vehicles          | 5-5400-410             | -                        | -                        | 1,000                     | 1,000                     | 1,000                     |
| Professional Services           | 5-5400-500             | -                        | -                        | 2,000                     | 5,000                     | 5,000                     |
| Contract Services - Other       | 5-5400-550             | -                        | -                        | 25,000                    | 6,000                     | 7,000                     |
| <b>SERVICES AND SUPPLIES</b>    |                        | <b>\$ 367,762</b>        | <b>\$ 392,891</b>        | <b>\$ 572,400</b>         | <b>\$ 459,900</b>         | <b>\$ 465,900</b>         |
| Vehicles                        | 5-5400-701             | -                        | -                        | -                         | 8,000                     | -                         |
| <b>CAPITAL OUTLAY</b>           |                        | <b>\$ -</b>              | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ 8,000</b>           | <b>\$ -</b>               |
| <b>TOTAL EXPENDITURES</b>       |                        | <b>\$ 462,440</b>        | <b>\$ 622,840</b>        | <b>\$ 810,610</b>         | <b>\$ 718,711</b>         | <b>\$ 736,703</b>         |



# PROGRAM REVIEW

## PARKS & OPEN SPACE - 5400

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# PROGRAM REVIEW

## STREET LIGHTING – 5600

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### Program Description:

The street lighting program provides for the ongoing energy costs associated with the City's street lights and signalized intersections. The program is administered by Engineering Division personnel. The ongoing maintenance and repair of City street lights is performed by Southern California Edison.

### Objectives:

- Complete Engineer's Assessment Report for public hearing to establish rates by August of each year.
- Process all Southern California Edison bills for street lights and signalized intersections in a timely manner.



# PROGRAM REVIEW

## STREET LIGHTING – 5600

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### Program Expenditures Summary

|                                | FY2005<br>Actual | FY2006<br>Actual | FY2007<br>Amended | FY2008<br>Adopted | FY2009<br>Adopted |
|--------------------------------|------------------|------------------|-------------------|-------------------|-------------------|
| <b>EXPENDITURES</b>            |                  |                  |                   |                   |                   |
| <b>SERVICES &amp; SUPPLIES</b> | \$ 146,750       | \$ 90,594        | \$ 105,625        | \$ 217,900        | \$ 230,700        |
| <b>TOTAL EXPENDITURES</b>      | \$ 146,750       | \$ 90,594        | \$ 105,625        | \$ 217,900        | \$ 230,700        |

### FY2008 and FY2009 Line-Item Detail

| G/L ACCOUNT | EXPENDITURE  | FY2008         | FY2009         |
|-------------|--|----------------|----------------|
| 142         | Utilities - Electric (101 and 502)<br>Energy Costs for Street Lights & Signalized<br>Intersections | <b>204,000</b> | <b>216,500</b> |



# PROGRAM REVIEW

## STREET LIGHTING – 5600

### Program Expenditures Detail

| <u>GENERAL FUND - 101</u>           | <u>G/L<br/>ACCOUNT</u> | <u>FY2005<br/>Actual</u> | <u>FY2006<br/>Actual</u> | <u>FY2007<br/>Amended</u> | <u>FY2008<br/>Adopted</u> | <u>FY2009<br/>Adopted</u> |
|-------------------------------------|------------------------|--------------------------|--------------------------|---------------------------|---------------------------|---------------------------|
| Utilities - Electric                | 5-5600-142             | \$ -                     | \$ -                     | \$ -                      | \$ 115,000                | \$ 127,500                |
| Risk Management Claims              | 5-5600-154             | -                        | -                        | -                         | -                         | -                         |
| City Administrative Charges- County | 5-5600-202             | -                        | -                        | -                         | -                         | -                         |
| Other Charges                       | 5-5600-203             | -                        | -                        | -                         | -                         | -                         |
| Professional Services               | 5-5600-500             | -                        | -                        | -                         | -                         | -                         |
| <b>SERVICES AND SUPPLIES</b>        |                        | <u>\$ -</u>              | <u>\$ -</u>              | <u>\$ -</u>               | <u>\$ 115,000</u>         | <u>\$ 127,500</u>         |
| <b>TOTAL EXPENDITURES</b>           |                        | <u>\$ -</u>              | <u>\$ -</u>              | <u>\$ -</u>               | <u>\$ 115,000</u>         | <u>\$ 127,500</u>         |

| <u>GTIP - 220</u>                   | <u>G/L<br/>ACCOUNT</u> | <u>FY2005<br/>Actual</u> | <u>FY2006<br/>Actual</u> | <u>FY2007<br/>Amended</u> | <u>FY2008<br/>Adopted</u> | <u>FY2009<br/>Adopted</u> |
|-------------------------------------|------------------------|--------------------------|--------------------------|---------------------------|---------------------------|---------------------------|
| Utilities - Electric                | 5-5600-142             | \$ -                     | \$ -                     | \$ -                      | \$ -                      | \$ -                      |
| Risk Management Claims              | 5-5600-154             | 45,640                   | -                        | -                         | -                         | -                         |
| City Administrative Charges- County | 5-5600-202             | -                        | -                        | -                         | -                         | -                         |
| Other Charges                       | 5-5600-203             | -                        | -                        | -                         | -                         | -                         |
| Professional Services               | 5-5600-500             | -                        | -                        | -                         | -                         | -                         |
| <b>SERVICES AND SUPPLIES</b>        |                        | <u>\$ 45,640</u>         | <u>\$ -</u>              | <u>\$ -</u>               | <u>\$ -</u>               | <u>\$ -</u>               |
| <b>TOTAL EXPENDITURES</b>           |                        | <u>\$ 45,640</u>         | <u>\$ -</u>              | <u>\$ -</u>               | <u>\$ -</u>               | <u>\$ -</u>               |

| <u>STREET LIGHTING - 502</u>        | <u>G/L<br/>ACCOUNT</u> | <u>FY2005<br/>Actual</u> | <u>FY2006<br/>Actual</u> | <u>FY2007<br/>Amended</u> | <u>FY2008<br/>Adopted</u> | <u>FY2009<br/>Adopted</u> |
|-------------------------------------|------------------------|--------------------------|--------------------------|---------------------------|---------------------------|---------------------------|
| Utilities - Electric                | 5-5600-142             | \$ 88,045                | \$ 80,103                | \$ 92,325                 | \$ 89,000                 | \$ 89,000                 |
| Risk Management Claims              | 5-5600-154             | -                        | -                        | -                         | -                         | -                         |
| City Administrative Charges- County | 5-5600-202             | 8,333                    | 8,321                    | 8,500                     | 8,900                     | 9,200                     |
| Professional Services               | 5-5600-500             | 4,733                    | 2,170                    | 4,800                     | 5,000                     | 5,000                     |
| <b>SERVICES AND SUPPLIES</b>        |                        | <u>\$ 101,110</u>        | <u>\$ 90,594</u>         | <u>\$ 105,625</u>         | <u>\$ 102,900</u>         | <u>\$ 103,200</u>         |
| <b>TOTAL EXPENDITURES</b>           |                        | <u>\$ 101,110</u>        | <u>\$ 90,594</u>         | <u>\$ 105,625</u>         | <u>\$ 102,900</u>         | <u>\$ 103,200</u>         |



# PROGRAM REVIEW

## STREET LIGHTING – 5600

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# PROGRAM REVIEW

## STREET MAINTENANCE – 5800

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### Program Description:

The Street Maintenance Division is responsible for maintaining the City's infrastructure, including but not limited to all street right-of-ways, sidewalks, bikeways, signage, traffic signals, pavement markings, shoulder areas, parkways, medians and storm drains. The division oversees numerous service contracts with licensed contractors who perform a large portion of these services. The division consists of a Public Works Manager, a Lead Maintenance Worker, and two Maintenance Worker II positions.

The program is funded through a combination of the General Fund, Gas Tax Fund, Measure D Fund and other state and federal transportation monies.

### Objectives:

- Maintain City-wide average street pavement condition index of 70 or greater.
- Complete annual inspection of all improvements within street right-of-way
- Replace 6,500 linear feet of damaged concrete sidewalks, curbs and gutters annually
- Install a minimum of 20 new concrete access ramps each year at locations throughout the City.
- Coordinate street improvement projects with local utilities to reduce trench cutting after pavement improvements.
- Respond to and complete all minor work requests within two weeks of receipt.
- Respond to and give an estimate timeframe for all major work orders within two weeks of receipt.



# PROGRAM REVIEW

## STREET MAINTENANCE – 5800

### Program Expenditures Summary

|                                    | <u>FY2005<br/>Actual</u> | <u>FY2006<br/>Actual</u> | <u>FY2007<br/>Amended</u> | <u>FY2008<br/>Adopted</u> | <u>FY2009<br/>Adopted</u> |
|------------------------------------|--------------------------|--------------------------|---------------------------|---------------------------|---------------------------|
| <b>EXPENDITURES</b>                |                          |                          |                           |                           |                           |
| <b>SALARIES</b>                    | \$ 92,091                | \$ 171,968               | \$ 206,000                | \$ 239,089                | \$ 254,322                |
| <b>BENEFITS &amp; OVERHEAD</b>     | 28,687                   | 65,220                   | 77,770                    | 87,674                    | 92,334                    |
| <b>TOTAL SALARIES AND BENEFITS</b> | <u>\$ 120,778</u>        | <u>\$ 237,188</u>        | <u>\$ 283,770</u>         | <u>\$ 326,763</u>         | <u>\$ 346,656</u>         |
| <b>SERVICES &amp; SUPPLIES</b>     | 4,102,001                | 3,685,312                | 3,915,007                 | 3,683,700                 | 3,046,700                 |
| <b>CAPITAL OUTLAY</b>              | 42,466                   | 38,024                   | 45,000                    | 8,000                     | -                         |
| <b>TRANSFERS</b>                   | -                        | -                        | 50,000                    | 50,000                    | 50,000                    |
| <b>TOTAL EXPENDITURES</b>          | <u>\$ 4,265,245</u>      | <u>\$ 3,960,524</u>      | <u>\$ 4,293,777</u>       | <u>\$ 4,068,463</u>       | <u>\$ 3,443,356</u>       |

### FY2008 and FY2009 Line-Item Detail

| G/L ACCOUNT | EXPENDITURE                                   | FY2008         | FY2009         |
|-------------|---|----------------|----------------|
| 111         | Special Supplies (101 & 201)                  | <b>38,000</b>  | <b>38,000</b>  |
|             | Asphalt Patch & Other Street Maint. Materials |                |                |
| 118         | Minor Equipment (101 & 201)                   | <b>50,000</b>  | <b>45,000</b>  |
|             | Misc. Street Maintenance Tools & Equipment    |                |                |
| 400         | Maintenance - Streets (101 & 205)             | <b>220,000</b> | <b>240,000</b> |
|             | Misc. Street Maintenance Contract Services    |                |                |
| 902         | Transfer to General Fund (201)                | <b>50,000</b>  | <b>50,000</b>  |
|             | Reimburse for Staff Time Devoted to Streets   |                |                |





# PROGRAM REVIEW

## STREET MAINTENANCE – 5800

### Program Expenditures Detail

| <u>GENERAL FUND - 101</u>       | <u>G/L<br/>ACCOUNT</u> | <u>FY2005<br/>Actual</u> | <u>FY2006<br/>Actual</u> | <u>FY2007<br/>Amended</u> | <u>FY2008<br/>Adopted</u> | <u>FY2009<br/>Adopted</u> |
|---------------------------------|------------------------|--------------------------|--------------------------|---------------------------|---------------------------|---------------------------|
| Salaries - full time            | 5-5800-001             | \$ 91,947                | \$ 171,686               | \$ 200,000                | \$ 233,089                | \$ 248,322                |
| Salaries - overtime             | 5-5800-003             | 144                      | 282                      | 6,000                     | 6,000                     | 6,000                     |
| Retirement                      | 5-5800-050             | 14,471                   | 31,271                   | 35,970                    | 40,532                    | 42,456                    |
| Medicare                        | 5-5800-051             | 1,371                    | 2,658                    | 2,910                     | 3,380                     | 3,601                     |
| Life Insurance                  | 5-5800-056             | 340                      | 712                      | 790                       | 629                       | 670                       |
| Long-Term Disability            | 5-5800-057             | 387                      | 819                      | 900                       | 1,133                     | 1,207                     |
| Benefit Plan Allowance          | 5-5800-058             | 12,119                   | 29,760                   | 37,200                    | 42,000                    | 44,400                    |
| <b>SALARIES &amp; BENEFITS</b>  |                        | <b>\$ 120,778</b>        | <b>\$ 237,188</b>        | <b>\$ 283,770</b>         | <b>\$ 326,763</b>         | <b>\$ 346,656</b>         |
| Memberships & Dues              | 5-5800-101             | \$ 35                    | \$ 196                   | \$ 200                    | \$ 200                    | \$ 200                    |
| Conferences, Meetings, & Travel | 5-5800-102             | 448                      | 1,712                    | 2,000                     | 2,000                     | 2,000                     |
| Training                        | 5-5800-103             | -                        | 340                      | 2,000                     | 2,000                     | 2,000                     |
| Mileage Reimbursement           | 5-5800-104             | -                        | 561                      | 800                       | 800                       | 800                       |
| Special Supplies                | 5-5800-111             | 21,138                   | 22,754                   | 18,000                    | 18,000                    | 18,000                    |
| Uniforms & Safety Equipment     | 5-5800-112             | 2,906                    | 1,860                    | 2,000                     | 2,000                     | 2,000                     |
| Printing & Copying              | 5-5800-115             | -                        | 1,595                    | 2,000                     | 2,000                     | 2,000                     |
| Postage & Mailing               | 5-5800-116             | -                        | 998                      | 1,200                     | 1,200                     | 1,200                     |
| Advertising                     | 5-5800-117             | -                        | 1,242                    | 1,500                     | 1,500                     | 1,500                     |
| Minor Equipment                 | 5-5800-118             | 17,141                   | 15,120                   | 20,000                    | 25,000                    | 20,000                    |
| Utilities - Telephone           | 5-5800-140             | 2,107                    | 1,313                    | 3,000                     | 3,000                     | 3,000                     |
| Utilities - Electric            | 5-5800-142             | 100,314                  | 101,799                  | 100,000                   | -                         | -                         |
| Leasing/Rental- Equipment       | 5-5800-147             | -                        | 1,807                    | 2,000                     | 2,000                     | 2,000                     |
| Leasing/Rental- Vehicles        | 5-5800-148             | -                        | -                        | 1,000                     | 1,000                     | 1,000                     |
| Maintenance - Streets           | 5-5800-400             | 276,895                  | 137,386                  | 270,000                   | 120,000                   | 120,000                   |
| Maintenance - Cleanup           | 5-5800-401             | 2,364                    | 5,997                    | 4,000                     | 4,000                     | 4,000                     |
| Maintenance - Facilities        | 5-5800-402             | 19,340                   | 18,570                   | 50,000                    | -                         | -                         |
| Maintenance - Vehicles          | 5-5800-410             | 6,755                    | 19,078                   | 20,000                    | 20,000                    | 20,000                    |
| Maintenance - Pavement Rehab    | 5-5800-413             | -                        | -                        | -                         | 150,000                   | 150,000                   |
| Professional Services           | 5-5800-500             | 11,742                   | -                        | 2,000                     | -                         | -                         |
| Contract Services - Other       | 5-5800-550             | 6,423                    | 79,687                   | -                         | -                         | -                         |
| <b>SERVICES AND SUPPLIES</b>    |                        | <b>\$ 467,609</b>        | <b>\$ 412,016</b>        | <b>\$ 501,700</b>         | <b>\$ 354,700</b>         | <b>\$ 349,700</b>         |
| Vehicles                        | 5-5800-701             | 42,466                   | 25,312                   | 30,000                    | 8,000                     | -                         |
| Machinery & Equipment           | 5-5800-702             | -                        | 12,712                   | 15,000                    | -                         | -                         |
| <b>CAPITAL OUTLAY</b>           |                        | <b>42,466</b>            | <b>38,024</b>            | <b>45,000</b>             | <b>8,000</b>              | <b>-</b>                  |
| <b>TOTAL EXPENDITURES</b>       |                        | <b>\$ 630,854</b>        | <b>\$ 687,228</b>        | <b>\$ 830,470</b>         | <b>\$ 689,463</b>         | <b>\$ 696,356</b>         |

| <u>GAS TAX - 201</u>          | <u>G/L<br/>ACCOUNT</u> | <u>FY2005<br/>Actual</u> | <u>FY2006<br/>Actual</u> | <u>FY2007<br/>Amended</u> | <u>FY2008<br/>Adopted</u> | <u>FY2009<br/>Adopted</u> |
|-------------------------------|------------------------|--------------------------|--------------------------|---------------------------|---------------------------|---------------------------|
| Special Supplies              | 5-5800-111             | \$ 9,631                 | \$ 20,476                | \$ 20,000                 | \$ 20,000                 | \$ 20,000                 |
| Minor Equipment               | 5-5800-118             | 8,221                    | 15,631                   | 25,000                    | 25,000                    | 25,000                    |
| Other Charges                 | 5-5800-203             | -                        | -                        | -                         | -                         | -                         |
| Maintenance - Streets         | 5-5800-400             | 222,125                  | 222,786                  | 1,225,000                 | -                         | -                         |
| Maintenance - Concrete        | 5-5800-411             | -                        | -                        | -                         | 250,000                   | 250,000                   |
| Maintenance - Pavement Rehab  | 5-5800-413             | -                        | -                        | -                         | 255,000                   | 255,000                   |
| Maintenance - Traffic Signals | 5-5800-416             | -                        | -                        | -                         | 200,000                   | 200,000                   |
| Contract Services - Other     | 5-5800-550             | 902,213                  | 695,136                  | -                         | -                         | -                         |
| <b>SERVICES AND SUPPLIES</b>  |                        | <b>\$ 1,142,190</b>      | <b>\$ 954,029</b>        | <b>\$ 1,270,000</b>       | <b>\$ 750,000</b>         | <b>\$ 750,000</b>         |
| Transfers To General Fund     | 5-5800-902             | -                        | -                        | 50,000                    | 50,000                    | 50,000                    |
| <b>TRANSFERS</b>              |                        | <b>-</b>                 | <b>-</b>                 | <b>50,000</b>             | <b>50,000</b>             | <b>50,000</b>             |
| <b>TOTAL EXPENDITURES</b>     |                        | <b>\$ 1,142,190</b>      | <b>\$ 954,029</b>        | <b>\$ 1,320,000</b>       | <b>\$ 800,000</b>         | <b>\$ 800,000</b>         |



# PROGRAM REVIEW

## STREET MAINTENANCE – 5800

### Program Expenditures Detail

| <u>MEASURE D - 205</u>             | <u>G/L<br/>ACCOUNT</u> | <u>FY2005<br/>Actual</u> | <u>FY2006<br/>Actual</u> | <u>FY2007<br/>Amended</u> | <u>FY2008<br/>Adopted</u> | <u>FY2009<br/>Adopted</u> |
|------------------------------------|------------------------|--------------------------|--------------------------|---------------------------|---------------------------|---------------------------|
| Maintenance - Streets              | 5-5800-400             | 289,518                  | 273,229                  | 1,650,000                 | 100,000                   | 120,000                   |
| Maintenance - Medians              | 5-5800-405             | -                        | -                        | -                         | 100,000                   | 100,000                   |
| Maintenance - Trees                | 5-5800-406             | -                        | -                        | -                         | 175,000                   | 175,000                   |
| Maintenance - Concrete             | 5-5800-411             | -                        | -                        | -                         | 100,000                   | 122,000                   |
| Maintenance - Pavement Rehab       | 5-5800-413             | -                        | -                        | -                         | 923,000                   | 1,000,000                 |
| Maintenance - Striping and Signage | 5-5800-414             | -                        | -                        | -                         | 120,000                   | 120,000                   |
| Contract Services - Other          | 5-5800-550             | 1,752,027                | 1,656,401                | -                         | -                         | -                         |
| Contract Services - Transit        | 5-5800-558             | 23,680                   | 23,680                   | 55,307                    | 117,000                   | 87,000                    |
| <b>SERVICES AND SUPPLIES</b>       |                        | <u>\$ 2,065,225</u>      | <u>\$ 1,953,310</u>      | <u>\$ 1,705,307</u>       | <u>\$ 1,635,000</u>       | <u>\$ 1,724,000</u>       |
| <b>TOTAL EXPENDITURES</b>          |                        | <u>\$ 2,065,225</u>      | <u>\$ 1,953,310</u>      | <u>\$ 1,705,307</u>       | <u>\$ 1,635,000</u>       | <u>\$ 1,724,000</u>       |

| <u>GTIP - 220</u>            | <u>G/L<br/>ACCOUNT</u> | <u>FY2005<br/>Actual</u> | <u>FY2006<br/>Actual</u> | <u>FY2007<br/>Amended</u> | <u>FY2008<br/>Adopted</u> | <u>FY2009<br/>Adopted</u> |
|------------------------------|------------------------|--------------------------|--------------------------|---------------------------|---------------------------|---------------------------|
| Maintenance - Streets        | 5-5800-400             | \$ 29,604                | \$ -                     | \$ -                      | \$ -                      | \$ -                      |
| <b>SERVICES AND SUPPLIES</b> |                        | <u>\$ 29,604</u>         | <u>\$ -</u>              | <u>\$ -</u>               | <u>\$ -</u>               | <u>\$ -</u>               |
| <b>TOTAL EXPENDITURES</b>    |                        | <u>\$ 29,604</u>         | <u>\$ -</u>              | <u>\$ -</u>               | <u>\$ -</u>               | <u>\$ -</u>               |

| <u>RSTP - STATE GRANT - 305</u> | <u>G/L<br/>ACCOUNT</u> | <u>FY2005<br/>Actual</u> | <u>FY2006<br/>Actual</u> | <u>FY2007<br/>Amended</u> | <u>FY2008<br/>Adopted</u> | <u>FY2009<br/>Adopted</u> |
|---------------------------------|------------------------|--------------------------|--------------------------|---------------------------|---------------------------|---------------------------|
| Maintenance - Streets           | 5-5800-400             | \$ -                     | \$ -                     | \$ 316,000                | \$ 826,000                | \$ 105,000                |
| <b>SERVICES AND SUPPLIES</b>    |                        | <u>\$ -</u>              | <u>\$ -</u>              | <u>\$ 316,000</u>         | <u>\$ 826,000</u>         | <u>\$ 105,000</u>         |
| <b>TOTAL EXPENDITURES</b>       |                        | <u>\$ -</u>              | <u>\$ -</u>              | <u>\$ 316,000</u>         | <u>\$ 826,000</u>         | <u>\$ 105,000</u>         |

| <u>LSTP - STATE GRANT - 306</u> | <u>G/L<br/>ACCOUNT</u> | <u>FY2005<br/>Actual</u> | <u>FY2006<br/>Actual</u> | <u>FY2007<br/>Amended</u> | <u>FY2008<br/>Adopted</u> | <u>FY2009<br/>Adopted</u> |
|---------------------------------|------------------------|--------------------------|--------------------------|---------------------------|---------------------------|---------------------------|
| (Prior to FY 2007 in Fund 405)  |                        |                          |                          |                           |                           |                           |
| Maintenance - Streets           | 5-5800-400             | \$ -                     | \$ -                     | \$ 122,000                | \$ 118,000                | \$ 118,000                |
| Contract Services - Other       | 5-5800-550             | -                        | 365,957                  | -                         | -                         | -                         |
| <b>SERVICES AND SUPPLIES</b>    |                        | <u>\$ -</u>              | <u>\$ 365,957</u>        | <u>\$ 122,000</u>         | <u>\$ 118,000</u>         | <u>\$ 118,000</u>         |
| <b>TOTAL EXPENDITURES</b>       |                        | <u>\$ -</u>              | <u>\$ 365,957</u>        | <u>\$ 122,000</u>         | <u>\$ 118,000</u>         | <u>\$ 118,000</u>         |

| <u>STIP - STATE GRANT - 308</u> | <u>G/L<br/>ACCOUNT</u> | <u>FY2005<br/>Actual</u> | <u>FY2006<br/>Actual</u> | <u>FY2007<br/>Amended</u> | <u>FY2008<br/>Adopted</u> | <u>FY2009<br/>Adopted</u> |
|---------------------------------|------------------------|--------------------------|--------------------------|---------------------------|---------------------------|---------------------------|
| (Prior to FY 2007 in Fund 404)  |                        |                          |                          |                           |                           |                           |
| Contract Services - Other       | 5-5800-550             | \$ 397,373               | \$ -                     | \$ -                      | \$ -                      | \$ -                      |
| <b>SERVICES AND SUPPLIES</b>    |                        | <u>\$ 397,373</u>        | <u>\$ -</u>              | <u>\$ -</u>               | <u>\$ -</u>               | <u>\$ -</u>               |
| <b>TOTAL EXPENDITURES</b>       |                        | <u>\$ 397,373</u>        | <u>\$ -</u>              | <u>\$ -</u>               | <u>\$ -</u>               | <u>\$ -</u>               |



# PROGRAM REVIEW

## SOLID WASTE & ENVIRONMENTAL – 5900

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### Program Description:

The Solid Waste and Environment Program provides for the management of the solid waste, recycling and storm water management programs in compliance with State of California Requirements. This program is administered by Engineering Division personnel who oversee the solid waste franchise agreements, recycling services contract and storm water management contract.

This program is funded through program fees collected on the City's solid waste franchise agreements.

### Objectives:

- Develop and implement City-wide commercial recycling program.
- Revise and re-submit Storm Water Management Program to Regional Water Quality Control Board for approval.
- Implement storm water quality monitoring program.



# PROGRAM REVIEW

## SOLID WASTE & ENVIRONMENTAL – 5900

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### Program Expenditures Summary

|                           | <u>FY2005<br/>Actual</u> | <u>FY2005<br/>Actual</u> | <u>FY2007<br/>Amended</u> | <u>FY2008<br/>Adopted</u> | <u>FY2009<br/>Adopted</u> |
|---------------------------|--------------------------|--------------------------|---------------------------|---------------------------|---------------------------|
| <b>EXPENDITURES</b>       |                          |                          |                           |                           |                           |
| SERVICES & SUPPLIES       | \$ -                     | \$ 326,562               | \$ 422,000                | \$ 466,000                | \$ 476,000                |
| <b>TOTAL EXPENDITURES</b> | <u>\$ -</u>              | <u>\$ 326,562</u>        | <u>\$ 422,000</u>         | <u>\$ 466,000</u>         | <u>\$ 476,000</u>         |

### FY2008 and FY2009 Line-Item Detail

| G/L ACCOUNT | EXPENDITURE                 | FY2008 | FY2009 |
|-------------|-----------------------------|--------|--------|
| 500         | Professional Services       | 50,000 | 50,000 |
|             | Project Management Services |        |        |



# PROGRAM REVIEW

## SOLID WASTE & ENVIRONMENTAL – 5900

### Program Expenditures Detail

| <b>SOLID WASTE FUND - 211</b>       | <b>G/L<br/>ACCOUNT</b> | <b>FY2005<br/>Actual</b> | <b>FY2006<br/>Actual</b> | <b>FY2007<br/>Amended</b> | <b>FY2008<br/>Proposed</b> | <b>FY2009<br/>Proposed</b> |
|-------------------------------------|------------------------|--------------------------|--------------------------|---------------------------|----------------------------|----------------------------|
| Advertising                         | 5-5900-117             | \$ -                     | \$ -                     | \$ -                      | \$ 5,000                   | \$ 5,000                   |
| Maintenance - Street Sweeping       | 5-5900-415             | -                        | -                        | -                         | 90,000                     | 90,000                     |
| Professional Services               | 5-5900-500             | -                        | -                        | -                         | 50,000                     | 50,000                     |
| Contract Services - Clean Water     | 5-5900-557             | -                        | -                        | -                         | 20,000                     | 25,000                     |
| Contract Services - Misc            | 5-5900-559             | -                        | -                        | -                         | 13,000                     | 13,000                     |
| Contract Services - Street Sweeping | 5-5900-560             | -                        | 318,759                  | 422,000                   | -                          | -                          |
| Contract Svcs - Household Haz Waste | 5-5900-562             | -                        | -                        | -                         | 280,000                    | 285,000                    |
| <b>SERVICES AND SUPPLIES</b>        |                        | <u>\$ -</u>              | <u>\$ 318,759</u>        | <u>\$ 422,000</u>         | <u>\$ 458,000</u>          | <u>\$ 468,000</u>          |
| <b>TOTAL EXPENDITURES</b>           |                        | <u>\$ -</u>              | <u>\$ 318,759</u>        | <u>\$ 422,000</u>         | <u>\$ 458,000</u>          | <u>\$ 468,000</u>          |

| <b>SOLID WASTE - RECYCLE - 304</b> | <b>G/L<br/>ACCOUNT</b> | <b>FY2005<br/>Actual</b> | <b>FY2006<br/>Actual</b> | <b>FY2007<br/>Amended</b> | <b>FY2008<br/>Proposed</b> | <b>FY2009<br/>Proposed</b> |
|------------------------------------|------------------------|--------------------------|--------------------------|---------------------------|----------------------------|----------------------------|
| Special Supplies                   | 5-5900-111             | \$ -                     | \$ 7,803                 | \$ -                      | \$ 8,000                   | \$ 8,000                   |
| <b>SERVICES AND SUPPLIES</b>       |                        | <u>\$ -</u>              | <u>\$ 7,803</u>          | <u>\$ -</u>               | <u>\$ 8,000</u>            | <u>\$ 8,000</u>            |
| <b>TOTAL EXPENDITURES</b>          |                        | <u>\$ -</u>              | <u>\$ 7,803</u>          | <u>\$ -</u>               | <u>\$ 8,000</u>            | <u>\$ 8,000</u>            |



# PROGRAM REVIEW

## SOLID WASTE & ENVIRONMENTAL – 5900

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