



DEPARTMENT REVIEW

GENERAL GOVERNMENT

Department Description:

General Government includes the City Council, City Manager, City Clerk, and City Attorney offices. The City Council serves as the legislative body of the City and formulates policies in response to the needs, values and interests of the citizens. The City Manager is appointed by the City Council to serve as the Chief Executive Officer of the organization. The City Manager is responsible for implementing the policies and programs established by the City Council; preparing and implementing the annual budget; and hiring all City employees. The Manager's office is also responsible for public outreach and education, including the dissemination of the Citywide newsletter, press releases and other City publications.

The office also includes the City Clerk and City Attorney. The City Clerk is responsible for the management and maintenance of all official City records; preparation of City Council and other special meeting agendas; and minutes; preparation and certification of all official City documents; administration of City elections and ballot measures related to City issues; receiving and responding to public records request; and publishing notices and ordinances. The City Attorney is appointed by the City Council and works on all matters pertaining to litigation, legal advice, and the establishment of local policies, ordinances and contracts.

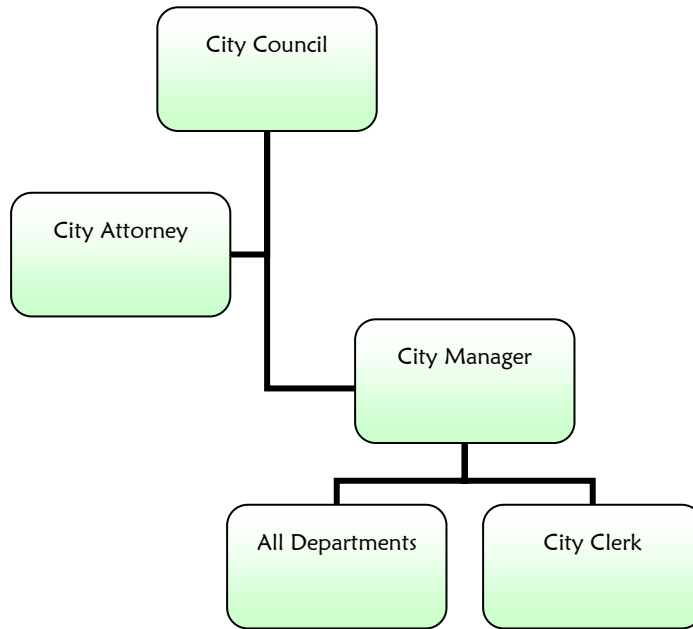
List of Programs

- City Council
- City Manager
- City Clerk
- City Attorney



DEPARTMENT REVIEW GENERAL GOVERNMENT

Organizational Chart



Department Expenditure Summary:

	FY 2008/09 Actual	FY 2009/10 Actual	FY 2010/11 Amended	FY 2011/12 Adopted	FY 2012/13 Adopted
SUMMARY OF POSITIONS (FTE's)	7.00	8.00	7.38	8.38	8.38
EXPENDITURES					
SALARIES	\$ 676,184	\$ 830,759	\$ 858,075	\$ 995,957	\$ 1,055,050
BENEFITS & OVERHEAD	\$ 244,716	\$ 299,395	\$ 314,220	\$ 318,128	\$ 316,078
TOTAL SALARIES AND BENEFITS	<u>\$ 920,899</u>	<u>\$ 1,130,154</u>	<u>\$ 1,172,295</u>	<u>\$ 1,314,085</u>	<u>\$ 1,371,128</u>
SERVICES & SUPPLIES	\$ 476,538	\$ 538,991	\$ 420,620	\$ 452,320	\$ 492,420
CAPITAL OUTLAY	\$ 4,223	\$ 4,223	\$ -	\$ -	\$ -
TOTAL EXPENDITURES:	<u>\$ 1,401,660</u>	<u>\$ 1,673,368</u>	<u>\$ 1,592,915</u>	<u>\$ 1,766,405</u>	<u>\$ 1,863,548</u>



PROGRAM REVIEW

CITY COUNCIL - 1100

Program Description:

The City Council, as the policy making body of City government, is charged by law with meeting all the obligations and responsibilities of the City through the use of its general legislative powers. The Council members are elected to at-large seats and bear ultimate responsibility for the competent, responsive, fiscally-sound functioning of the diverse offices, divisions, and departments which form the City government. The Council is directly responsible for the hiring and performance of the City Manager and the City Attorney.

Each year, the City Councilmembers elect a Mayor and Mayor ProTempore to serve for a one-year period. The Council also serves as the Board of Directors for the Redevelopment Agency and Public Financing Authority and on most matters acts as the hearing body for any appeals.

Objectives:

Through the formation of a Strategic Plan, the Council has articulated a series of priorities for the two years ahead. These objectives, and the many other objectives articulated in the Strategic Plan, include the following highlights:

- Researching and identifying revenue opportunities for the City, including enhanced funding for the Goleta Library
- Supporting economic development initiatives focused on support for incubator businesses, collaboration with UCSB and greater outreach to our local business community
- Addressing flooding issues in Old Town and focusing on Old Town Revitalization efforts and the preservation of the City's Redevelopment Agency function
- Implementing a Fire Hazard Management Plan for the City's open spaces
- Focusing on park and recreation enhancements through the establishment of a community garden, dog parks, a recreation commission, and dialogue with the Community Center
- Establishing City limit marquee signs and updating old County signs at City parks and facilities



PROGRAM REVIEW

CITY COUNCIL - 1100

Program Expenditures Summary

	FY 2008/09 Actual	FY 2009/10 Actual	FY 2010/11 Amended	FY 2011/12 Adopted	FY 2012/13 Adopted
EXPENDITURES					
SALARIES	\$ 23,473	\$ 24,462	\$ 25,401	\$ 26,400	\$ 27,750
BENEFITS & OVERHEAD	25,393	23,294	37,507	25,938	25,928
TOTAL SALARIES AND BENEFITS	<u>\$ 48,866</u>	<u>\$ 47,756</u>	<u>\$ 62,908</u>	<u>\$ 52,339</u>	<u>\$ 53,678</u>
SERVICES & SUPPLIES	243,164	159,396	202,685	200,600	253,600
TOTAL EXPENDITURES	<u>\$ 292,030</u>	<u>\$ 207,152</u>	<u>\$ 265,593</u>	<u>\$ 252,939</u>	<u>\$ 307,278</u>

FY2011/12 and FY2012/13 Line-item Detail

G/L ACCOUNT	EXPENDITURE	FY2011/12	FY2012/13
101	Memberships & Dues	7,650	7,650
	Membership - BEACON		
111	Special Supplies	3,000	1,000
	Special Events & Promotional Supplies		
220	Community Projects	12,000	20,000
	Small Grant Program		
223	Support to Other Agencies	150,800	197,800
	Warmer Centers (Ongoing)	5,000	5,000
	Goleta Valley Historical Society (Ongoing)	3,000	50,000
	Goleta Valley Beautiful	3,000	3,000
	Girsh Park (Ongoing)	100,000	100,000
	Gang Task Force	22,800	22,800
	COAST/SRTS (Ongoing)	4,000	4,000
	After School Program (Ongoing)	13,000	13,000



PROGRAM REVIEW

CITY COUNCIL - 1100

Program Expenditures Detail

GENERAL FUND - 101	G/L ACCOUNT	FY 2008/09 Actual	FY 2009/10 Actual	FY 2010/11 Amended	FY 2011/12 Adopted	FY 2012/13 Adopted
Salaries - full time	5-1100-001	\$ 23,473	\$ 24,462	\$ 25,401	\$ 26,400	\$ 27,750
Retirement	5-1100-050	1,153	795	1,168	1,660	\$ 1,600
Medicare	5-1100-051	341	342	350	400	\$ 450
Benefit Plan Allowance	5-1100-058	23,899	22,158	35,989	23,878	\$ 23,878
SALARIES & BENEFITS		\$ 48,866	\$ 47,756	\$ 62,908	\$ 52,339	\$ 53,678
Memberships & Dues	5-1100-101	\$ 6,000	\$ -	\$ 7,650	\$ 7,650	\$ 7,650
Conferences, Meetings, & Travel	5-1100-102	19,349	14,832	9,375	25,000	25,000
Mileage Reimbursement	5-1100-104	804	566	700	1,000	1,000
Special Supplies	5-1100-111	7,722	864	500	3,000	1,000
Books & Subscriptions	5-1100-114	157	182	200	200	200
Printing & Copying	5-1100-115	140	62	200	200	200
Postage & Mailing	5-1100-116	92	29	100	100	100
Advertising	5-1100-117	199	-	300	150	150
Other Charges	5-1100-203	-	-	500	500	500
Community Projects	5-1100-220	28,716	19,000	10,000	12,000	20,000
Support to Other Agencies	5-1100-223	142,860	123,860	173,160	150,800	197,800
Professional Services	5-1100-500	37,127	-	-	-	-
SERVICES AND SUPPLIES		\$ 243,164	\$ 159,396	\$ 202,685	\$ 200,600	\$ 253,600
TOTAL EXPENDITURES		\$ 292,030	\$ 207,152	\$ 265,593	\$ 252,939	\$ 307,278



PROGRAM REVIEW

CITY COUNCIL - 1100

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PROGRAM REVIEW

CITY MANAGER - 1200

Program Description:

The City Manager's Office is responsible for the implementation of City Council policy by directing and coordinating the operations of the City and providing leadership and direction to City departments in the administration of their operations. The City Manager is the Chief Executive Officer and is responsible for providing direct support to the City Council in developing and executing policy. The City Manager is responsible for managing the day-to-day operations of the City and ensuring sound fiscal and monetary practices and policies.

Objectives:

- Fulfill the City Council's Goals and Objectives as articulated in the General Plan, Strategic Plan and Economic Development Strategic Plan
- Work with the City Council and Finance Director on revenue options for the City
- Act as the City's chief negotiator on land acquisition efforts for future park and recreational opportunities, open space, and a permanent City Hall



PROGRAM REVIEW

CITY MANAGER - 1200

Program Expenditures Summary

	FY 2008/09 Actual	FY 2009/10 Actual	FY 2010/11 Amended	FY 2011/12 Adopted	FY 2012/13 Adopted
SALARIES	\$ 331,703	\$ 270,471	\$ 242,374	\$ 251,127	\$ 260,270
BENEFITS & OVERHEAD	110,652	90,108	84,696	83,190	81,420
TOTAL SALARIES AND BENEFITS	\$ 442,355	\$ 360,580	\$ 327,070	\$ 334,317	\$ 341,690
SERVICES & SUPPLIES	47,570	59,453	71,600	56,900	68,000
TOTAL EXPENDITURES	\$ 489,924	\$ 420,032	\$ 398,670	\$ 391,217	\$ 409,690

FY2011/12 and FY2012/13 Line-item Detail

G/L ACCOUNT	EXPENDITURE	FY2011/12	FY2012/13
101	Memberships & Dues League of California Cities, National League of Cities, ICMA, CCMF, CAPIO, SBCAG , other	23,000	24,000
500	Professional Services Strategic Plan Implementation	20,000	30,000



PROGRAM REVIEW

CITY MANAGER - 1200

Program Expenditures Detail

GENERAL FUND - 101	G/L ACCOUNT	FY 2008/09 Actual	FY 2009/10 Actual	FY 2010/11 Amended	FY 2011/12 Adopted	FY 2012/13 Adopted
Salaries - full time	5-1200-001	\$ 331,193	\$ 270,471	\$ 242,374	\$ 251,127	\$ 260,270
Salaries - overtime	5-1200-003	510	-	-	-	-
Retirement	5-1200-050	53,549	42,789	39,530	39,160	37,230
Medicare	5-1200-051	5,051	4,136	3,586	3,730	3,860
Deferred Compensation	5-1200-052	8,130	8,091	8,250	8,250	8,250
Life Insurance	5-1200-056	941	696	720	650	670
Long-Term Disability	5-1200-057	1,028	724	750	620	630
Benefit Plan Allowance	5-1200-058	31,563	23,275	21,660	20,580	20,580
Auto Allowance	5-1200-060	8,352	8,562	8,400	8,400	8,400
Phone Allowance	5-1200-061	2,038	1,835	1,800	1,800	1,800
SALARIES AND BENEFITS		<u>\$ 442,355</u>	<u>\$ 360,580</u>	<u>\$ 327,070</u>	<u>\$ 334,317</u>	<u>\$ 341,690</u>
Memberships & Dues	5-1200-101	\$ 21,008	\$ 21,329	\$ 21,900	\$ 23,000	\$ 24,000
Conferences, Meetings, & Travel	5-1200-102	12,219	8,501	7,100	9,000	9,000
Mileage Reimbursement	5-1200-104	568	-	200	300	300
Special Supplies	5-1200-111	732	652	800	1,000	1,000
Books & Subscriptions	5-1200-114	46	47	200	500	500
Printing & Copying	5-1200-115	896	408	800	800	800
Postage & Mailing	5-1200-116	-	-	500	100	200
Advertising	5-1200-117	892	-	-	-	-
Support to Other Agencies	5-1200-223	-	1,000	1,100	1,200	1,200
Professional Services	5-1200-500	11,209	27,516	39,000	20,000	30,000
Professional Services - Temp Staff	5-1200-501	-	-	-	1,000	1,000
SERVICES AND SUPPLIES		<u>\$ 47,570</u>	<u>\$ 59,453</u>	<u>\$ 71,600</u>	<u>\$ 56,900</u>	<u>\$ 68,000</u>
TOTAL EXPENDITURES		<u>\$ 489,924</u>	<u>\$ 420,032</u>	<u>\$ 398,670</u>	<u>\$ 391,217</u>	<u>\$ 409,690</u>



PROGRAM REVIEW

CITY MANAGER - 1200

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PROGRAM REVIEW

CITY CLERK - 1300

Program Description:

The City Clerk's Office maintains custody, control, filing, and storage of official City documents and records pertaining to the operation of City government. The City Clerk's Office is responsible for preserving and protecting public records, maintaining the City seal, attesting to official documents of the City, and ensuring timely publication and posting of legal notices in compliance with the Brown Act. The City Clerk's office also works with the City Council, City Manager, Department Directors, and the Public. The Department is responsible for overseeing the preparation of the agenda and minutes for the City Council and Redevelopment Agency, processing documents to carry out the legislative actions of the City Council, responding to public record requests, and administering the City's General Municipal Elections. The department is also responsible for assisting in the recruitment of residents to serve on various City Council advisory Boards, Commissions, and Committees.

Objectives:

- Provide ongoing support to City Council, Redevelopment Agency, and Planning Agency meetings.
- Manage a codification program and the development of a City Municipal Code.
- Develop and Implement a Records Retention Program.
- Administer the provisions of the Political Reform Act, and manage the Statements of Economic Interests and Campaign Statements.
- Co-manage Goleta Channel 19 scroll content and the televising of Government meetings.
- Conduct 2012 Consolidated General Municipal Election.



PROGRAM REVIEW

CITY CLERK - 1300

Program Expenditures Summary

	FY 2008/09 Actual	FY 2009/10 Actual	FY 2010/11 Amended	FY 2011/12 Adopted	FY 2012/13 Adopted
EXPENDITURES					
SALARIES	\$ 160,496	\$ 184,310	\$ 190,800	\$ 198,830	\$ 207,550
BENEFITS & OVERHEAD	50,505	67,616	71,355	58,850	57,710
TOTAL SALARIES AND BENEFITS	\$ 211,000	\$ 251,926	\$ 262,155	\$ 257,680	\$ 265,260
SERVICES & SUPPLIES	49,859	27,018	38,195	23,320	38,320
TOTAL EXPENDITURES	\$ 260,859	\$ 278,945	\$ 300,350	\$ 281,000	\$ 303,580

FY2011/12 and FY2012/13 Line-item Detail

G/L ACCOUNT	EXPENDITURE	FY2011/12	FY2012/13
500	Professional Services Video Taping of Council Meetings	16,220	16,220



PROGRAM REVIEW

CITY CLERK - 1300

Program Expenditures Detail

<u>GENERAL FUND - 101</u>	<u>G/L ACCOUNT</u>	<u>FY 2008/09 Actual</u>	<u>FY 2009/10 Actual</u>	<u>FY 2010/11 Amended</u>	<u>FY 2011/12 Adopted</u>	<u>FY 2012/13 Adopted</u>
Salaries - full time	5-1300-001	\$ 160,496	\$ 184,310	\$ 190,800	\$ 198,830	\$ 207,550
Retirement	5-1300-050	26,862	29,711	31,200	31,000	29,690
Medicare	5-1300-051	2,538	2,822	3,020	3,140	3,270
Life Insurance	5-1300-056	462	453	570	510	530
Long-Term Disability	5-1300-057	626	618	770	680	700
Benefit Plan Allowance	5-1300-058	19,300	23,275	22,800	22,800	22,800
Phone Allowance	5-1300-061	715	734	720	720	720
Unemployment Insurance	5-1300-062	-	10,004	12,275	-	-
SALARIES & BENEFITS		<u>\$ 211,000</u>	<u>\$ 251,926</u>	<u>\$ 262,155</u>	<u>\$ 257,680</u>	<u>\$ 265,260</u>
Memberships & Dues	5-1300-101	\$ 310	\$ 355	\$ 400	\$ 400	\$ 400
Conferences, Meetings, & Travel	5-1300-102	1,646	2,620	2,000	3,600	3,600
Mileage Reimbursement	5-1300-104	25	-	600	600	600
Special Supplies	5-1300-111	1,138	1,825	1,200	1,200	1,200
Books & Subscriptions	5-1300-114	26	108	300	300	300
Postage & Mailing	5-1300-116	-	24	-	-	-
Advertising	5-1300-117	528	359	1,000	1,000	1,000
Minor Equipment	5-1300-118	633	-	-	-	-
Election Costs	5-1300-120	14,988	587	6,175	-	15,000
Professional Services	5-1300-500	13,222	21,141	26,520	16,220	16,220
Prof. Svcs. - Temp Staff	5-1300-501	17,343	-	-	-	-
SERVICES AND SUPPLIES		<u>\$ 49,859</u>	<u>\$ 27,018</u>	<u>\$ 38,195</u>	<u>\$ 23,320</u>	<u>\$ 38,320</u>
TOTAL EXPENDITURES		<u>\$ 260,859</u>	<u>\$ 278,945</u>	<u>\$ 300,350</u>	<u>\$ 281,000</u>	<u>\$ 303,580</u>



PROGRAM REVIEW

CITY CLERK - 1300

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PROGRAM REVIEW

CITY ATTORNEY - 1400

Program Description:

The City Attorney's office provides the City with comprehensive legal services. Services include, but are not limited to, the writing of City ordinances, contracts and agreements; the review and advice on planning-related policies and development proposals and land-use issues; the tracking of pertinent laws, statutes, and legislative issues effecting the City; and assistance with personnel matters, code enforcement issues, and the establishment of Council policies and legal strategies.



PROGRAM REVIEW

CITY ATTORNEY - 1400

Program Expenditures Summary

	<u>FY 2008/09 Actual</u>	<u>FY 2009/10 Actual</u>	<u>FY 2010/11 Amended</u>	<u>FY 2011/12 Adopted</u>	<u>FY 2012/13 Adopted</u>
EXPENDITURES					
SALARIES	160,512	300,406	362,100	479,980	516,840
BENEFITS AND OVERHEAD	58,166	103,364	119,640	148,850	149,680
TOTAL SALARIES AND BENEFITS	<u>218,678</u>	<u>403,770</u>	<u>481,740</u>	<u>628,830</u>	<u>666,520</u>
SERVICES & SUPPLIES	\$ 135,945	\$ 257,365	\$ 67,340	\$ 136,000	\$ 96,000
CAPITAL OUTLAY	\$ 4,223	\$ 4,223	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	<u>\$ 358,846</u>	<u>\$ 665,358</u>	<u>\$ 549,080</u>	<u>\$ 764,830</u>	<u>\$ 762,520</u>

FY2011/12 and FY2012/13 Line-item Detail

G/L ACCOUNT	EXPENDITURE	FY2011/12	FY2012/13
114	Books & Subscriptions Library- On-Line Services	11,000	11,000
502	Professional Services-Legal General Specialized Legal Support	75,000	75,000
503	Professional Services - Special Legal Planning Project Specific	40,000	-



PROGRAM REVIEW

CITY ATTORNEY - 1400

Program Expenditures Detail

GENERAL FUND - 101	G/L ACCOUNT	FY 2008/09 Actual	FY 2009/10 Actual	FY 2010/11 Amended	FY 2011/12 Adopted	FY 2012/13 Adopted
<u>Salaries & Benefits</u>						
Salaries - Full time	5-1400-001	160,512	300,406	362,100	479,980	516,840
Retirement	5-1400-050	26,395	47,947	59,000	74,840	73,920
Medicare	5-1400-051	2,417	4,370	5,400	7,130	7,670
Deferred Compensation	5-1400-052	5,262	7,846	8,000	8,000	8,000
Life Insurance	5-1400-056	491	755	1,080	1,220	1,330
Long-Term Disability	5-1400-057	531	866	1,280	1,410	1,520
Benefit Plan Allowance	5-1400-058	14,050	30,400	34,200	44,650	45,600
Auto Allowance	5-1400-060	7,269	8,562	8,400	8,400	8,400
Phone Allowance	5-1400-061	1,752	2,619	2,280	3,200	3,240
Total Salaries & Benefits		<u>218,678</u>	<u>403,770</u>	<u>481,740</u>	<u>628,830</u>	<u>666,520</u>
<u>General Operating</u>						
Membership & Dues	5-1400-101	\$ 615	\$ 1,180	\$ 1,000	\$ 1,500	\$ 1,500
Conferences, Meetings, & Travel	5-1400-102	3,973	5,897	4,500	5,500	5,500
Mileage Reimbursement	5-1400-104	-	35	-	100	100
Special Dept. Supplies	5-1400-111	1,550	1,374	500	400	400
Books & Subscriptions	5-1400-114	6,852	9,371	14,000	11,000	11,000
Printing & Copying	5-1400-115	387	191	500	500	500
Postage and Mailing	5-1400-116	101	32	-	-	-
Advertising	5-1400-117	369	114	-	-	-
Minor Equipment	5-1400-118	461	244	-	-	-
Utilities - Telephone	5-1400-140	-	175	-	-	-
Other Charges	5-1400-203	213	2	-	-	-
Professional Services - Temp. Persnnl	5-1400-501	5,888	1,082	1,500	-	-
Professional Services - Legal	5-1400-502	83,229	68,952	41,340	75,000	75,000
Professional Services - Special Legal	5-1400-503	32,108	168,523	-	40,000	-
Professional Services - Other	5-1400-550	200	193	4,000	2,000	2,000
SERVICES AND SUPPLIES		<u>\$ 135,945</u>	<u>\$ 257,365</u>	<u>\$ 67,340</u>	<u>\$ 136,000</u>	<u>\$ 96,000</u>
Furnishings	5-1400-703	4,223	4,223	-	-	-
CAPITAL OUTLAY		<u>\$ 4,223</u>	<u>\$ 4,223</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL EXPENDITURES		<u>\$ 358,846</u>	<u>\$ 665,358</u>	<u>\$ 549,080</u>	<u>\$ 764,830</u>	<u>\$ 762,520</u>



PROGRAM REVIEW

CITY ATTORNEY - 1400

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PROGRAM REVIEW

COMMUNITY OUTREACH - 1500

Program Description:

The Public Information and Community Outreach Division is within the City Manager's Department and is responsible for developing and implementing City-wide public information initiatives involving media, marketing, outreach, and events related to the City's strategic goals. The Division is responsible for writing and producing the City's newsletter, The Monarch Press; managing community information and non-meeting programming on Goleta TV Channel 19; serving as media spokesperson and media contact, disseminating press releases, and keeping the public informed on City services, accomplishments and programs. The Division also assists the Administrative Services Department with website content.

The Division oversees and manages the annual State of the City event and coordinates with other department on events that will have an impact on the community as a whole (i.e. Santa Barbara International Marathon and Halloween).

Support is also provided to the Mayor and City Council with speeches, research, and community outreach activities.

Objectives:

- To keep the public informed of City activities, issues, and initiatives;
- Promote City activities, issues, and initiatives with the media and the larger community;
- Develop community information and programming on Goleta TV Channel 19;
- Develop and implement public information campaigns on emergency preparedness;
- Manage the City's social media presence



PROGRAM REVIEW

COMMUNITY OUTREACH - 1500

Program Expenditures Summary

	<u>FY 2008/09 Actual</u>	<u>FY 2009/10 Actual</u>	<u>FY 2010/11 Amended</u>	<u>FY 2011/12 Adopted</u>	<u>FY 2012/13 Adopted</u>
EXPENDITURES					
SALARIES	-	51,109	37,400	39,620	42,640
BENEFITS AND OVERHEAD	-	15,013	1,022	1,300	1,340
TOTAL SALARIES AND BENEFITS	<u>-</u>	<u>66,122</u>	<u>38,422</u>	<u>40,920</u>	<u>43,980</u>
SERVICES & SUPPLIES	-	35,760	40,800	35,500	36,500
TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ 101,882</u>	<u>\$ 79,222</u>	<u>\$ 76,420</u>	<u>\$ 80,480</u>

FY2011/12 and FY2012/13 Line-item Detail

G/L ACCOUNT	EXPENDITURE	FY2011/12	FY2012/13
	500 Professional Services	30,000	30,000
	Monarch Press		



PROGRAM REVIEW

COMMUNITY OUTREACH - 1500

Program Expenditures Detail

	G/L	FY 2008/09	FY 2009/10	FY 2010/11	FY 2011/12	FY 2012/13
	ACCOUNT	Actual	Actual	Amended	Adopted	Adopted
GENERAL FUND - 101						
Salaries - Full Time	5-1500-001	\$ -	\$ 51,109	\$ 37,400	\$ 39,620	\$ 42,640
Retirement	5-1500-050	-	7,629	-	-	-
Medicare	5-1500-051	-	503	542	580	620
Life Insurance	5-1500-056	-	85	-	-	-
Long-Term Disability	5-1500-057	-	116	-	-	-
Benefit Plan Allowance	5-1500-058	-	6,413	-	-	-
Phone Allowance	5-1500-061	-	268	480	720	720
SALARIES AND BENEFITS		<u>\$ -</u>	<u>\$ 66,122</u>	<u>\$ 38,422</u>	<u>\$ 40,920</u>	<u>\$ 43,980</u>
Memberships & Dues	5-1500-101	\$ -	\$ -	\$ 400	\$ 300	\$ 300
Conferences, Meetings, & Travel	5-1500-102	-	662	1,000	2,000	2,000
Mileage Reimbursement	5-1500-104	-	696	400	200	200
Special Supplies	5-1500-111	-	4,171	5,000	2,500	3,000
Employee Recognition & Awards	5-1500-113	-	1,967	3,400	-	-
Books & Subscriptions	5-1500-114	-	-	-	250	250
Printing & Copying	5-1500-115	-	-	300	250	250
Advertising	5-1500-117	-	-	300	-	500
Professional Services	5-1500-500	-	28,265	30,000	30,000	30,000
SERVICES AND SUPPLIES		<u>\$ -</u>	<u>\$ 35,760</u>	<u>\$ 40,800</u>	<u>\$ 35,500</u>	<u>\$ 36,500</u>
TOTAL EXPENDITURES		<u>\$ -</u>	<u>\$ 101,882</u>	<u>\$ 79,222</u>	<u>\$ 76,420</u>	<u>\$ 80,480</u>



PROGRAM REVIEW COMMUNITY OUTREACH - 1500

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