

**FY 2019-20 ANNUAL WORK PROGRAM
PLANNING AND ENVIRONMENTAL REVIEW
DEPARTMENT**



FINAL, APRIL 2019

**FY 2019-20 ANNUAL WORK PROGRAM
PLANNING AND ENVIRONMENTAL REVIEW DEPARTMENT**

Table of Contents

EXECUTIVE SUMMARY.....	5
Introduction	5
PER Department Staffing and Organizational Structure	5
Workload Considerations.....	8
ADVANCE PLANNING DIVISION.....	8
Role of the Division	8
Projects & Programs/Ongoing Work Efforts.....	9
Key Accomplishments and Project Milestones, FY 2018-19	9
Upcoming and Potential New Projects.....	13
CURRENT PLANNING DIVISION.....	13
Role of the Division	13
Projects & Programs/Ongoing Work Efforts.....	14
Key Accomplishments and Project Milestones, FY 2018-19	14
Upcoming and Potential New Projects.....	15
SUSTAINABILITY PROGRAM.....	16
Role of the Program.....	16
Projects & Programs/Ongoing Work Efforts.....	16
Key Accomplishments and Project Milestones, FY 2018-19	16
Upcoming and Potential New Projects.....	18
PROJECT NARRATIVES AND SCHEDULES	19
Advance Planning Division	19
Current Planning Division	46
Sustainability Program	58

Schedule of Figures

Figure 1: PER Department Structure.....	7
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Schedule of Tables

Table 1: Advance Planning Division Current Projects and Programs, FY 2018-2019 .	10
Table 2: Projected Available Capacity, Advance Planning Division	12
Table 3: Advance Planning Division, Potential New Projects and Programs.....	13
Table 4: Current Planning Division Current Projects and Programs, FY 2018-2019 ...	14
Table 5: Projected Available Capacity, Current Planning Division	15
Table 6: Current Planning Division, Potential New Projects and Programs.....	15
Table 7: Sustainability Program Current Projects and Programs, FY 2018-2019.....	16
Table 8: Projected Available Capacity, Sustainability Program	17
Table 9: Sustainability Program, Potential New Projects and Programs	18

EXECUTIVE SUMMARY

Introduction and Purpose

This FY 2019-20 Annual Work Program summarizes projects and programs proposed for the Planning and Environmental Review (PER) Department for the upcoming fiscal year, considering both ongoing, existing commitments and potential new projects. It is intended to provide the City Council with an overview of the current work of the PER Department and an opportunity to consider and give direction concerning the Department's future work. The Annual Work Program creates a regular mechanism for Council to share ideas for new work efforts and discuss the Department's work priorities. It encompasses the work of the two main Divisions, the Advance Planning Division and the Current Planning Division, as well as the Department's Sustainability Program. Because the focus is on discretionary work, the Annual Work Program does not include Building & Safety Services, which are currently contracted out to Willdan based on building permits processed and not discretionary.

The Annual Work Program considers how the work of the PER Department proposed for the upcoming year will support the City's Mission Statement and Core Values, as articulated in the City's Strategic Plan. It furthermore is intended to serve as a basis for upcoming budget plan development.

Generalized project schedules with deliverables and tentative completion dates are included in the Annual Work Program for important projects and programs. These schedules are intended as a conceptual tool for project management. They are subject to change due to any number of factors and should not be taken as a fixed commitment.

Estimates of staff time for each project or program are inherently rough and somewhat imprecise. However, cumulatively, they give a roughly accurate depiction of workload and how it relates to staffing for each Division. In addition to full-time staff, the Department relies on consultants and contract staff to assist in its work. The Annual Work Program shows estimates of consultant cost by project, program, Division and the Department as a whole. Consultant time and cost estimates are in addition to full-time staff. FTE equivalents for consultant/contract staff assistance are estimated based on cost estimates by Division/Program using average hourly rates. For purposes of FTE equivalency calculations, consultant costs are based on fiscal year expenditures, where possible. Where not available, consultant contract totals are used.

PER Department Staffing and Organizational Structure

Available staff capacity is a fundamental constraint to the work that the PER Department can undertake at any given time. Given this constraint, the Annual Work Program compares workload, both current project commitments and potential new projects, with available staffing. Many projects are multi-year efforts, which are still in process and require a continued commitment of resources. Taking on new projects is possible only

to the extent that staff capacity becomes available through the completion of existing commitments or new staffing resources are dedicated.

As a basic principle, the Annual Work Program seeks to utilize City staff fully first and to rely on consultants and contract planners only when City staff capacity is completely committed. However, the Annual Work Program also recognizes that use of consultants and contract staff may be appropriate to meet workload demands, especially those generated by projects of a one-time or short-term nature that exceed available capacity of full-time City staff. The use of outside consultants to assist the PER Department is constrained by Department budget and also by the finite capacity of managers to manage consultant work in addition to full-time staff.

The Annual Work Program looks ahead to the City's next two-year budget plan. It assumes a total of 15.00 full-time equivalent positions (FTEs) available, consisting of 3.0 FTEs in Advance Planning, 11.00 FTEs in Current Planning (including Department Director and Management Assistant), and 1.0 FTE in the Sustainability Program. In addition to full-time staff, the Department is supported by consultant and contract staff. The summary below does not count interns or fellowship program participants.

The PER Department staff is currently organized into three, main divisions as follows: Advance Planning, Current Planning and Building & Safety. The Department also oversees the City's Sustainability Program.

Advance Planning:

- 1 manager + 2 FTEs (2 senior planners)
- Consultants: Lisa Wise and RRM (NZO), Rincon (Venoco work, Ellwood Mesa work), Althouse & Meade (Habitat Management Plan), JDL Mapping (GIS mapping services), Willdan (Venoco), ICF Jones & Stokes (General Plan/Zoning Ordinance), Storrer Environmental Services (Environmental monitoring, other projects as needed), Bengal Engineering (Ellwood Trails)
- 3.0 FTE PER staff + approximately 3.0 FTE consultants (6.0 FTE total)

Current Planning:

- 1 manager + 8 FTEs (2 supervising senior planners, 2 associate planners, 1 limited-term associate planner, 1 assistant planner, 1 planning technician, 1 Code Compliance Officer)
- Contract Planner(s): Bret McNulty (10 hours/week or 0.25 FTE); Steve Rodriguez (10 hours/week or 0.25 FTE); Contract Administrative Assistant: Linda Gregory (10 hours/week or 0.25 FTE) (0.75 FTE total)
- 9.0 FTE PER staff + 0.75 FTE contract staff + 0.3 FTE consultants (ordinance work only) (10.1 FTE total)

Sustainability Program:

- 1 Sustainability Coordinator = 1.0 FTE total

Building & Safety:

- 1 Building Official (0.2 FTE) + 1 Deputy Building Official (0.4 FTE) + 1 Building Technician and one half-time assistant (1.3 FTE) + 2 Building Inspectors (0.8 FTE each) (contracted through Willdan) = 3.5 FTE total

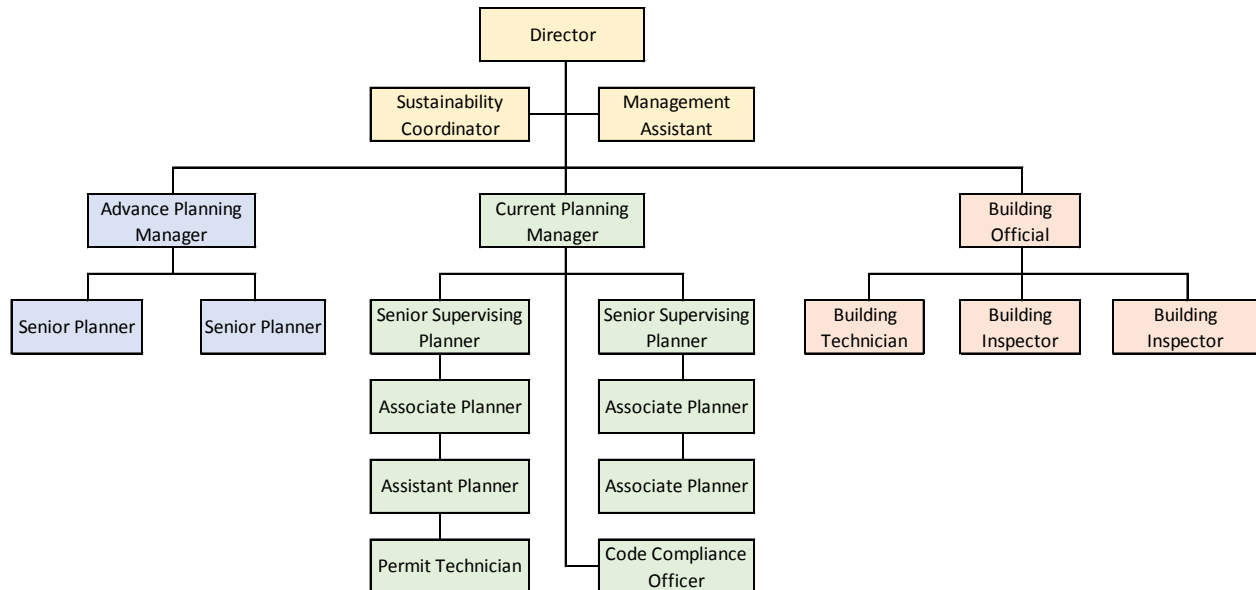
Department, Administration:

- 1 PER director
- 1 management assistant
- = 2.0 FTE total

Department Total: 15 regular employees + 3 Building & Safety Willdan employees (18.0 FTE total)

Contract planners and consultant capacity = approx. 4.1 FTE

Figure 1: PER Department Structure



Workload Considerations

Although the Advance Planning and Current Planning Divisions have made considerable progress on multiple fronts over the last year, they continue to work through a backlog of work. On top of its required services and administrative responsibilities, energy/oil & gas programs, General Plan amendment and ordinance work, the Advance Planning Division handles emergency operations support work and an array of environmental programs and current projects, including support of other City departments.

The Current Planning Division is adequately staffed for its core function of permit processing and is making progress in working through its backlog of process improvement and "one-time" re-tooling work. Over the last year, substantial progress has been made in the development of the Permit Tracking System, including completion of a standard conditions document. Completion of a Permit Procedures Manual and updated CEQA thresholds still lies ahead. Cannabis permitting responsibilities are adding to the Current Planning workload on top of other, regular permitting work.

For its part, the Sustainability Program is working through an ambitious list of projects of city-wide importance. Especially considering its staff of only 1.0 FTE plus a CivicSpark fellow, it has accomplished much over the last year, but its bandwidth is limited.

ADVANCE PLANNING DIVISION

Role of the Division

The Advance Planning Division is primarily responsible for projects and programs to update and implement the City's General Plan, address and comply with legal mandates, act as liaison to the Santa Barbara County Association of Governments and other local agencies in land use planning matters, oversee Energy/Oil and Gas programs and permitting, and draft and update the zoning ordinance. In addition, the Advance Planning Division handles a variety of environmental programs and plans, as assigned. Work listed includes work undertaken in conjunction with other departments, performed in a supporting role.

The work of the Advance Planning Division is organized into the following categories:

1. Administrative
2. Required Services
3. Energy/Oil and Gas Programs
4. General Plan Amendments
5. Ordinances
6. Environmental Programs and Plans

Projects & Programs/Ongoing Work Efforts

Table 1 below lists projects and programs currently being undertaken by the Advance Planning Division to which the Advance Planning Division is already committed. It provides an estimate of the staff time per project or program in the current fiscal year.

This table does not include unplanned work performed by Advance Planning staff, e.g., in support of emergency operations during emergencies. City staff contribute to a number of emergency operations support functions, including GIS and mapping support, and planning and intel work. In recent years, the City of Goleta has been affected by a number of crises and emergencies, including the Holiday Fire, Thomas Fire, Whittier Fire and Ellwood Mesa eucalyptus tree emergency, and this unplanned time has amounted to multiple weeks, as much as 0.25 FTE. By their nature, these emergencies are difficult to predict and it is hard to allot staff time to them in advance. The City is re-assessing its emergency operations functions and has hired an emergency services coordinator to provide for emergency operations support, which will lighten the burden on Advance Planning (and other) staff in the event of future emergency incidents.

Key Accomplishments and Project Milestones, FY 2018-19

Over the past year, the Advance Planning Division can point to a number of significant accomplishments:

- ADU ordinance completed through Council adoption and implementation
- Cannabis ordinance completed through Council adoption, ordinance revisions and General Plan Amendment underway
- Completion through adoption of the Ellwood Monarch Butterfly Habitat Management Plan (MBHMP), associated environmental document and 2018 Implementation Plan
- Anticipated finalization of a grant agreement with the Coastal Conservancy in support of the MBHMP
- Transfer of Platform Holly and 421 well permitting work to the State Lands Commission under a memorandum of understanding (monitoring and coordination continue)
- Completion and publication of a revised draft New Zoning Ordinance (NZO) and workshopping through the Planning Commission
- Completion of the 2018 General Plan/Coastal Land Use Plan Progress Report to the State Office of Planning & Research and Dept. of Housing and Community Development
- Completion of a Streets and Roads Functional Reclassification General Plan Amendment (with Public Works)

Ongoing major projects that will continue into the next fiscal year include:

- Ellwood Monarch Butterfly Habitat Management Plan (MBHMP) Implementation Plans and coastal permitting

- Completion of the new Zoning Ordinance (NZO) through Council adoption, NZO maintenance thereafter
- Creek and Watershed Plan development and public process

With the completion of the projects noted above, the Advance Planning Division has freed up some net capacity, although it still remains oversubscribed as shown in Table 2 below.

Table 1: Advance Planning Division Current Projects and Programs, FY 2018-2019

CURRENT PROJECTS AND PROGRAMS		Staff FTE
Administrative		0.5
	Interdepartmental coordination and support	
	Supervision	
	Performance evaluations	
	Budgeting	
	Grant writing and management	
	Contract management	
	Other public workshops and outreach	
	Respond to public inquiries regarding General Plan and other questions	
Required Services		0.5
	Maintain General Plan	
	General Plan Housing Element Implementation	
	General Plan Annual Report (prior to April each year)	
	Department of Finance and HCD Annual Housing Survey Forms	
	Department of Finance Annual Boundary/Annexation Survey in June each year	
	CIP - Required General Plan Conformity Annual Report (prior to Budget Adoption)	
	Maintain GIS System to Implement Regulations, Policy Programs and Maps	
	Intergovernmental relations/ coordinate with UCSB, County, City, Airport, and Goleta Slough Management Committee on projects/future growth and planning issues	
	Comment on other agency documents that affect the City	
	SBCAG liaison	
	Census and LUCA updates and maintain demographic statistics	
Energy/Oil and Gas Programs		0.3
	Address legal non-conforming oil and gas uses at 421 and EOF	
	Oversee EOF, including safety audits, compliance, inspections	

	Oversee permitting of the 421 piers/wells, including audits, compliance, inspections	
	Implement Line 96 Decommissioning and ARCO pipeline de-commissioning, restoration and monitoring.	
	Oversee air monitoring station permitting	
	Permit and oversee removal of remnant oil and gas beach hazards	
	Ellwood well abandonment monitoring.	
	Miscellaneous oil and gas projects	
General Plan Amendments		0.1
	Coordinate the initiation of GPA requests and development of the policy wording	
Ordinances		2.75
	New Zoning Ordinance	1.5
	Accessory Dwelling Unit Ordinance	0.25
	Cannabis Use Ordinance	0.5
	Food Truck Ordinance	0.25
	Telecom Ordinance	0.25
Environmental Programs and Plans		1.45
1	Ellwood Mesa Habitat Management Plan/Butterflies & Trees	0.4
2	Ellwood Trails/Restoration Project MND & permitting	0.2
3	Assist PW with Lake Los Carneros Management Plan permitting	0.1
4	Assist PW with Bacara Ellwood Scrub Restoration	0.1
5	Coordinate Comstock/Ellwood Open Space Plan Mitigation Funds (with Public Works)	0.1
6	Assist with the Bike and Ped Plan (with Public Works)	0.1
7	Assist with Complete Streets (with Public Works)	0.1
8	Assist with Old Town Revitalization (with Public Works and Neighborhood Services)	0.1
9	Creeks and Watershed Master Plan	0.25
Total Subscribed		5.6
Division Staff		3.0
Current Available Capacity		-2.6

Table 2: Projected Available Capacity, Advance Planning Division

CURRENT PROJECTS AND PROGRAMS		FTE
Total Program Staff		3.0
Current Staff Subscribed ¹		5.6
Projects Completed or to be Completed in Fiscal Year 2018-19		
	Est. Complete	FTE
Accessory Dwelling Unit Ordinance	Aug 2018	0.25
Cannabis Use Ordinance	Jun 2019	0.5
Assist with the Bike and Ped Plan (with Public Works)	Dec 2018	0.1
Food Truck Ordinance	Jun 2019 ²	0.25
Telecom Ordinance	Jun 2019 ³	0.25
Energy/Oil and Gas Programs, Platform Holly and 421 Permitting + Line 96 Decommissioning	Nov 2018	0.2
Total		1.55
Projects to Continue into FY 2019-20		
	Est. Complete	FTE
Administrative	Ongoing	0.5
Required Services	Ongoing	0.5
Energy/Oil and Gas Programs	Ongoing	0.1
General Plan Amendments	Ongoing	0.1
New Zoning Ordinance	Dec 2019	1.5
NZO maintenance	Ongoing	0.1
Ellwood Mesa Habitat Management Implementation Plan and Permitting	Nov 2018	0.4
Ellwood Trails/Restoration Project MND & permitting	2019	0.2
Assist with Public Works projects	Various	0.4
Creeks and Watershed Master Plan	TBD	0.25
Total		4.05
Projected Available Staff Capacity, Fiscal Year 2019-20		-1.05

¹ This estimate does not include staff time spent in support of the Emergency Operations Center during emergencies, which last year amounted to perhaps 0.2 FTE.

² The Food Truck Ordinance has been integrated into the NZO.

³ The Telecom Ordinance has been integrated into the NZO.

Upcoming and Potential New Projects

A number of new projects have been suggested for future work by the Advance Planning Division. The capacity of the Division to take on new work will depend on its ability to complete current commitments and free up staff capacity to take on new projects.

Table 3: Advance Planning Division, Upcoming and Potential New Projects and Programs

UPCOMING AND POTENTIAL NEW PROJECTS AND PROGRAMS		Staff FTE	Est. Consultant Cost
1	Local Coastal Program (to follow NZO completion)	1.5	\$90,000
2	2022-2030 RHNA Plan and Housing Element Update	1.1	\$75,000
3	Rental Housing Inclusionary Zoning Ordinance + Housing Element GPA + Housing In Lieu or Impact fees	1.0	\$75,000
4	Airport Land Use Compatibility Plan ZO integration	0.2	
5	Old Town Visioning Process	0.2	
6	Battery Storage Comprehensive Approach	0.2	
7	Climate Action Plan Update	1.0	TBD
8	Transportation Element Update	0.2	
9	Revisit General Plan Amendment (GPA) Initiation Process	0.2	-
10	18-month Organizational Transition Plan	0.2	-
11	Transfer of Development Rights Ordinance (General Plan Policy LU-IA-5)	0.5	
Total		6.3	

CURRENT PLANNING DIVISION

Role of the Division

The Current Planning Division has primary responsibility for the processing of permit applications, both ministerial and discretionary, for current development project proposals. It is tasked with carrying out these permit processes in an efficient, fair, consistent and timely manner, supported by the best currently available technology. The Current Planning Division continues to make progress on a number of process reforms and customer-service improvements, including development of a computerized permit tracking system and improved deposit fee management. These improvements will assist the Division in serving the community, e.g., by assuring adherence to cycle-time standards for permit processing. Most of these process improvements are one-time efforts. The Current Planning Division retains one ordinance project (Historic Preservation), being led by the Current Planning Manager, who has special experience with this subject matter.

Projects & Programs/Ongoing Work Efforts

The table below lists projects and programs currently being undertaken by the Current Planning Division to which the Current Planning Division is already committed. It provides an estimate of the staff time and consultant cost per project or program in the current fiscal year.

Key Accomplishments and Project Milestones, FY 2018-19

Significant Current Planning Division accomplishments in 2018-19 include:

- Historic Context Statement completion
- Permit Tracking System development completed through beta version development and testing
- Completion of a standard permit conditions document
- Continued significant progress on close-out and digitization of old permit files
- FCC small cell antenna ordinance

Development services and permitting work has, if anything, increased over the past year, due in particular to the addition of cannabis permitting work. Current Planning is relying on the assistance of outside contract planners for some of this work. Code compliance work has also increased.

Table 4: Current Planning Division, Current Projects and Programs, FY 2018-2019

CURRENT PROJECTS AND PROGRAMS		Staff FTE
Required Services/Administrative		0.8
	Planning Commission Secretary/Minutes	0.0
	Design Review Board Secretary	0.0
	Plan and permit scanning	0.1
	Supervision	0.5
	Performance Evaluations	0.1
	Budgeting	0.1
Development Services and Project Permitting		8.0
	Case Permitting (Ministerial and Discretionary)	7.0
	Code Compliance	1.0
Special Projects		1.05
	Permit Tracking System (PTS) development	0.3
	Standard Conditions	0.1
	Design review process reform	0.2
	Development of a Permit Procedures Manual	0.2
	Update of CEQA thresholds of significance, including SB 743	0.25

Ordinances	0.25
Historic Preservation	0.25
Total Subscribed	10.1
Division Staff	9.0
Current Available Capacity	-1.1

Table 5: Projected Available Capacity, Current Planning Division

CURRENT PROJECTS AND PROGRAMS		FTE
Total Program Staff		9.0
Current Staff Subscribed		10.1
Projects to be Completed Fiscal Year 2018-19	Est. Complete	FTE
Standard conditions	Dec 2018	0.1
Design review process reform ⁴	Dec 2018	0.2
Total		0.3
Projects to Continue into FY 2019-20	Est. Complete	FTE
Required Services/Administrative	Ongoing	0.8
Development Services and Project Permitting	Ongoing	8.0
Permit Tracking System (PTS) development	Sep 2019	0.3
Development of a Permit Procedures Manual	June 2020	0.2
Historic Preservation	Dec 2019	0.25
Update of CEQA thresholds of significance, beginning with SB 743	Mar 2020	0.25
Total		9.8
Projected Available Staff Capacity, Fiscal Year 2019-20		-0.8

Upcoming and Potential New Projects

With certain exceptions, new special projects generally are not proposed for the Current Planning Division (beyond regular development services and permitting work), following completion of the one-time, process improvement projects listed above. An exception is the creation of full-fledged Design Guidelines/Story Pole regulations.

Table 6: Current Planning Division, Potential New Projects and Programs

UPCOMING AND POTENTIAL NEW PROJECTS AND PROGRAMS		Staff FTE	Consultant Cost
1	Design Guidelines/Story Pole Regulations	0.25	TBD
Total		0.25	

⁴ DRB process reform has been transferred to the Advance Planning Division for codification as part of the NZO.

SUSTAINABILTY PROGRAM

Role of the Program

The City's Sustainability Program addresses a range of special projects and programs intended to further goals of sustainability, especially with respect to renewable energy and energy efficiency.

Projects & Programs/Ongoing Work Efforts

The table below lists projects and programs currently being undertaken by the Sustainability Program to which the Sustainability Program is already committed. It provides an estimate of the staff time per project or program in the current fiscal year.

Key Accomplishments and Project Milestones, FY 2018-19

The Sustainability Program in 2018-19 include:

- STAR (now LEED for Cities) Post-Certification report Results Report & Community Stakeholder Workshop
- Based on STAR Results, Consensus-based List of Future Actions for Preparation of a Sustainability Plan
- Study of Clean Energy Potential in conjunction with other Santa Barbara County partner jurisdictions
- Strategic Energy/100% Renewable Electricity Plan
- Ordinances Regulating Shared On-Demand Motorized Scooter Operations
- Community Choice Aggregation Feasibility Analysis in conjunction with other Santa Barbara County partner jurisdictions
- Green Business Program Re-Certification

Table 7: Sustainability Program, Current Projects and Programs, FY 2018-2019

CURRENT PROJECTS AND PROGRAMS		FTE
		1.0
	Strategic Energy/100% Renewable Electricity Plan	0.4
	Southern California Edison Distributed Energy Resources RFP	0.05
	Community Choice Aggregation Feasibility Analysis	0.2
	STAR Certification activities to support preparation of a Sustainability Plan & Key Indicators Tracking	0.1
	Assist with Southern California Edison Light Pole Acquisition and LED Conversion (with Public Works)	0.05

	Staff Liaison (Green Business Program & Green Business Program Alliance, South County Energy Efficiency Partnership, Central Coast Sustainability Summit, UCSB Bike Share, Sustainable Future)	0.1
	Federal programs (National Renewable Energy Lab Solar PV Training, DOE SolSmart Program)	0.05
	Statewide Membership Participation (Local Government Sustainable Energy Coalition, Green Cities California)	0.05
Total Subscribed		1.0
Program Staff		1.0
Available Capacity		-0.0

Table 8: Projected Available Capacity, Sustainability Program

CURRENT PROJECTS AND PROGRAMS		FTE
Total Program Staff		1.0
Current Staff Subscribed		1.0
Projects to be Completed Fiscal Year 2018-19		
	Est. Complete	FTE
Strategic Energy/100% Renewable Electricity Plan	Jun 2019	0.4
STAR (LEED for Cities) certification activities to support preparation of a Sustainability Plan & Key Indicators Tracking	Oct 2018	0.1
Community Choice Aggregation Feasibility Analysis Update		0.2
Assist with Southern California Edison Light Pole Acquisition and LED Conversion (with Public Works)		0.1
Total		0.8
Projects to Continue into FY 2019-20		
	Est. Complete	FTE
Strategic Energy/100% Renewable Electricity Plan Implementation	Ongoing	0.3
Southern California Edison Distributed Energy Resources RFP	Dec 2019	0.05
Community Choice Aggregation Implementation (contingent on feasibility analysis update)	Jun 2020	0.2
LEED for Cities Metric Tracking	Ongoing	0.05
Staff Liaison (Green Business Program & Green Business Program Alliance, 3-County Regional Energy Network; Central Coast Sustainability Summit, Bike Share, SustainSB)	Ongoing	0.1

State/federal programs (DOE SolSmart Program; regulatory updates)	Ongoing	0.1
Statewide Membership Participation (Local Government Sustainable Energy Coalition, Green Cities California)	Ongoing	0.05
Total		0.85
Projected Available Staff Capacity, Fiscal Year 2019-2020		0.15

Upcoming and Potential New Projects

With the completion of the Strategic Energy/100% Renewable Electricity Plan and STAR (LEED) certification report, efforts in the Sustainability Program will shift to implementation of projects identified in the Plan and continuation of regional collaboration on climate action. Implementation of Community Choice Aggregation, if determined feasible and given the green light, would also be a major commitment and involve considerable work. Councilmembers have proposed a number of possible, new projects for the Sustainability Program to undertake. Depending on Council action related to prioritization of the Strategic Energy Plan and CCE implementation, there may not be capacity in the program available given current staffing levels.

Table 9: Sustainability Program, Potential New Projects and Programs

UPCOMING AND POTENTIAL NEW PROJECTS AND PROGRAMS		Staff FTE	Consultant Cost
1	Regulations for Polystyrene Foam & Single Use Plastic Reduction	0.1	
2	Shared Micro-Mobility Plan	0.2	-
3	E-Scooters		
4	Sustainability Plan	0.25	
5	Formation & Participation in Regional Climate Collaborative	0.1	-
6	Reach Code	0.2	\$20K
7	Supply Chain Information Requirements for New City Facility Construction in Support of AB 262 - Buy Clean California Act (2017)	0.1	
Total		0.95	

PROJECT NARRATIVES AND SCHEDULES

This section presents information by project and program for each Division, including a detailed project description, how the project supports the City's Strategic Plan, project milestones, project schedule and expected completion date. As noted in the Introduction, the schedules shown are tentative and intended as a conceptual tool for project management. They are subject to change due to any number of factors and should not be taken as a fixed commitment.

Advance Planning Division

Projects to Continue into FY 2019-20

New Zoning Ordinance

Description

Goleta's current Zoning Ordinance was inherited from Santa Barbara County upon incorporation and does not reflect best zoning and planning practices appropriate for an independent city. It is not effective in implementing the land use and design goals in the General Plan and other City policies. The purpose of the new Zoning Ordinance is to create an effective set of land use and development regulations that ensure future growth is consistent with the General Plan, is clear and easy to use, and provides objective standards and criteria for use in the development review and permitting process that will result in high quality development and protection of resources. The New Zoning Ordinance will include seven Parts: General Provisions, Base Zoning Districts, Overlay Districts, Regulations Applying to Multiple Districts, Administration and Permits, Development Impact Fees, and General Terms.

Strategic Plan Consistency

This ordinance project supports the following Strategies, Goals and Objectives of the Strategic Plan:

- SUPPORT COMMUNITY VITALITY OPPORTUNITIES AND ENHANCED RECREATIONAL OPPORTUNITIES
 - Strategic Goal: Support and implement the General Plan
- ENHANCE THE EFFICIENCY AND TRANSPARENCY OF CITY OPERATIONS
 - Strategic Goal: Provide professional, efficient, and responsible customer Service
 - Objectives: Provide timely feedback on responses to issues and resolutions to citizen Complaints
 - Strategic Goal: Continually strive to improve customer service
 - Objective: Based on results of the Information Technology (IT) assessment, invest in technologies that will improve the City's website and the efficiency of online services offered, social media

platforms, direct email, text, and voice services, and the City's cable channel

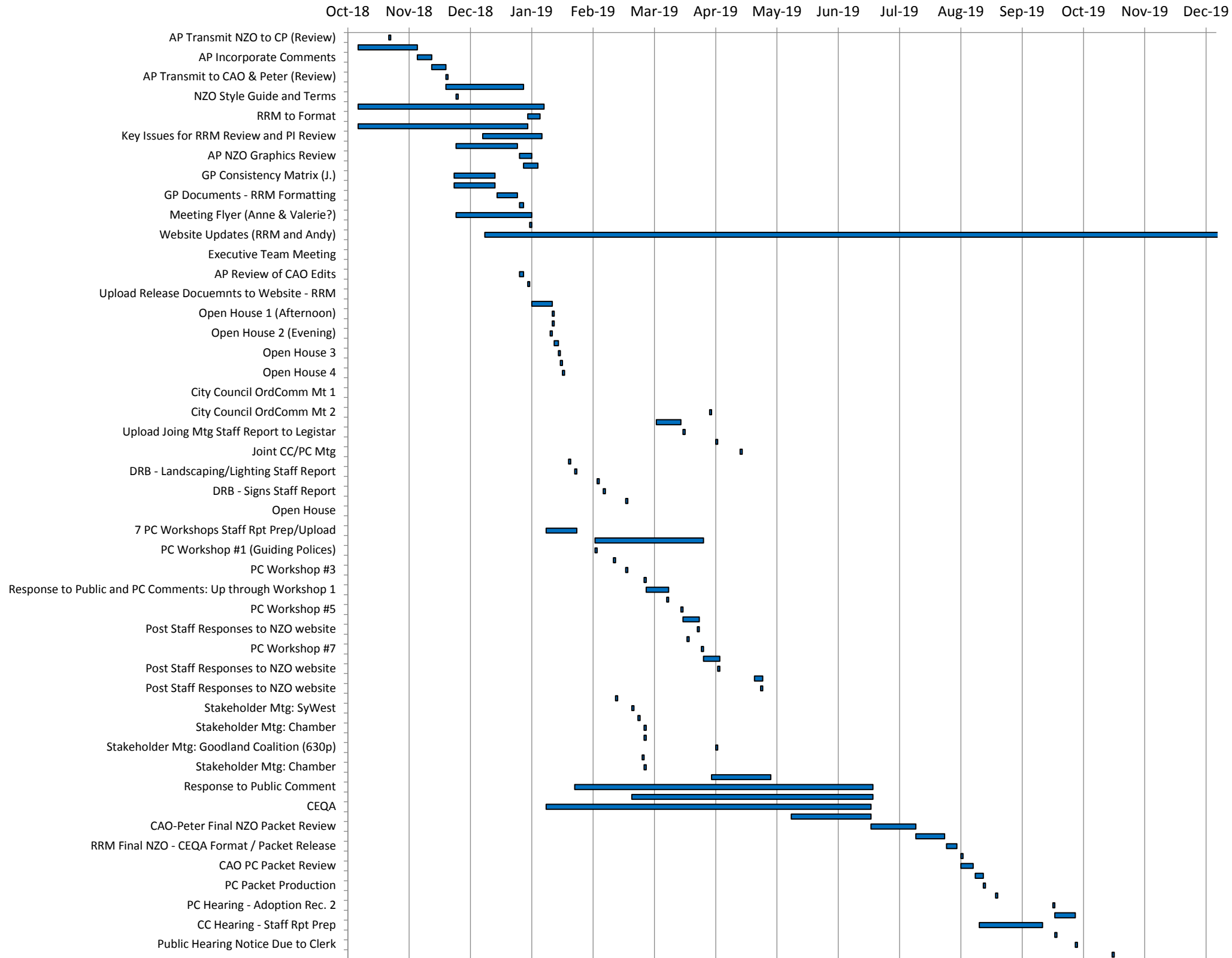
Project Milestones

- November 2015: Release of Public Draft New Zoning Ordinance
- January 2016: Released of Draft Supplemental EIR
- January-April 2016: Planning Commission Page Turn
- January 2019: Release of updated draft
- Spring 2019: Open Houses and Planning Commission workshops

Schedule and Completion

Council adoption is currently anticipated in December 2019. Project Schedule is attached.

New Zoning Ordinance Project



Ellwood Mesa Habitat Management Implementation Plan and Permitting

Description

We expect the Monarch Butterfly Habitat Management Plan is to be completed and adopted this fiscal year together with a mitigated negative declaration. However, implementation plan development and coastal development permit (CDP) processing with the Coastal Commission will continue into next year. In 2017, the City applied for and received an Emergency Permit from the California Coastal Commission for the removal of 27 of the dead trees in critical areas near open space trails, work included in the Implementation Plan adopted by Council in September 2018. An application for a follow-on CDP for this emergency work is still pending and separate Implementation Plans and CDPs will be needed for additional restoration work under the MBHMP.

Strategic Plan Consistency

This planning effort supports the following Strategies, Goals and Objectives of the Strategic Plan:

- SUPPORT ENVIRONMENTAL VITALITY:
 - Strategic Goal: Adopt best practices in sustainability
 - Objectives: Update Butterfly Habitat Management Plan

Project Milestones

- On October 19, 2010, the City Council authorized a contract for preparation of a Monarch Butterfly Inventory and Habitat Management Plan in association with preparation of a Community Wildfire Protection Plan.
- A series of four public workshops on the habitat plan were conducted in February and October 2011, November 2012, and September 2013.
- The Goleta City Council held meetings on September 5 and September 7, 2017 to discuss the future of the dead and dying trees on the Ellwood Mesa.
- On September 26, 2017, the City received approval from the CCC for an Emergency Permit, Case No. G-4-17-0048.
- On November 29, 2017, twenty-four dead or dying trees on the Ellwood Mesa were removed.
- On September 7, 2018, Council adopted the first MBHMP Implementation Plan and authorized submittal of a CDP application.
- On March 19, 2019, the Council adopted the MBHMP and associated IS/MND (anticipated).

Schedule and Completion

Staff anticipates ongoing Implementation Plan and permitting work with the Coastal Commission through FY 2019-20. Because of the ongoing nature of this work, a separate Project Schedule is not attached.

Ellwood Trails/Restoration Project MND & Permitting

Description

The proposed project includes trail design, engineering and habitat restoration planning for Ellwood Mesa to improve accessibility, public safety and protect/enhance biological resources. The project proposes to make improvements to 2.1 miles of trails at Ellwood Mesa, including portions of the California Coastal Trail and De Anza National Historic Trail, along with restoring habitats along the trail corridor, bluff-top areas and beach access points.

Strategic Plan Consistency

This ordinance project supports the following Strategies, Goals and Objectives of the Strategic Plan:

- SUPPORT ENVIRONMENTAL VITALITY:
 - Strategic Goal: Adopt best practices in sustainability

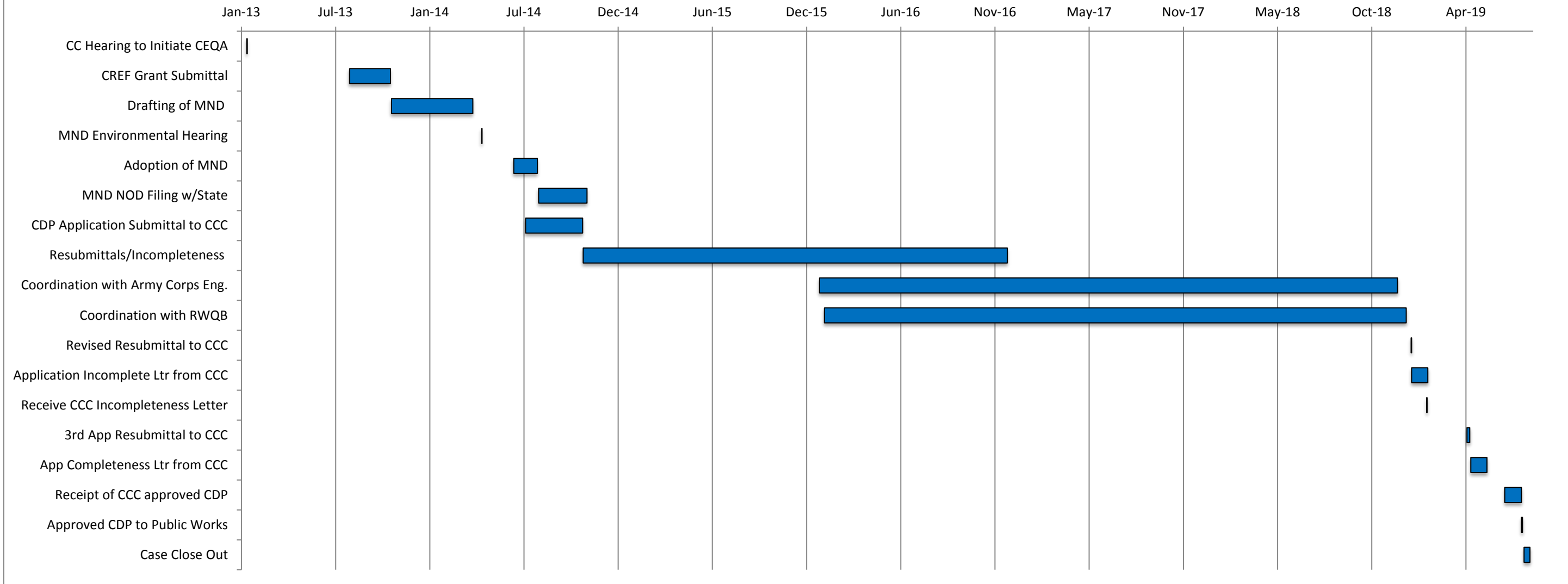
Project Milestones

- Funding obtained by the Santa Barbara Trails Council from the Coastal Conservancy and Goleta Valley Land Trust in 2012.
- Funding obtained from the County of Santa's Barbara and University of California in 2014.
- On June 16, 2014, the Planning Commission approved a resolution adopting the Final Mitigated Negative Declaration, Mitigation Monitoring and Reporting Program, and Development Plan for the project.
- On January 8, 2019, the City resubmitted its CDP application.
- On February 8, 2019, the City received a determination of application incompleteness from the Coastal Commission.

Schedule and Completion

The project currently has an incomplete Coastal Development Permit (CDP) application with the California Coastal Commission. Once a CDP is approved, the final permitting step is any local revisions to the City's Development Plan for the project that results from the CDP. Permitting completion expected in 2019 or 2020.

Ellwood Trails and Habitat Restoration



Creeks and Watershed Master Plan

Description

The City's Fiscal Year 2018-19 budget has a line item of \$200,000 for professional services to develop the CWMP. Other Advance Planning work commitments have delayed the start of this project, which is expected to carry over into the 2019-20 budget. A request for proposals (RFP) is being prepared, which the City expects to circulate in spring 2019 with development of the Plan to begin thereafter. The plan will include creek and watershed inventories, assessments, and identify opportunity projects and present management policies.

Strategic Plan Consistency

This ordinance project supports the following Strategies, Goals and Objectives of the Strategic Plan:

- SUPPORT ENVIRONMENTAL VITALITY:
 - Strategic Goal: Adopt best practices in sustainability
 - Objectives: Develop a Creek and Watershed Management Plan
- SUPPORT COMMUNITY VITALITY OPPORTUNITIES AND ENHANCED RECREATIONAL OPPORTUNITIES
 - Strategic Goal: Support and implement the General Plan

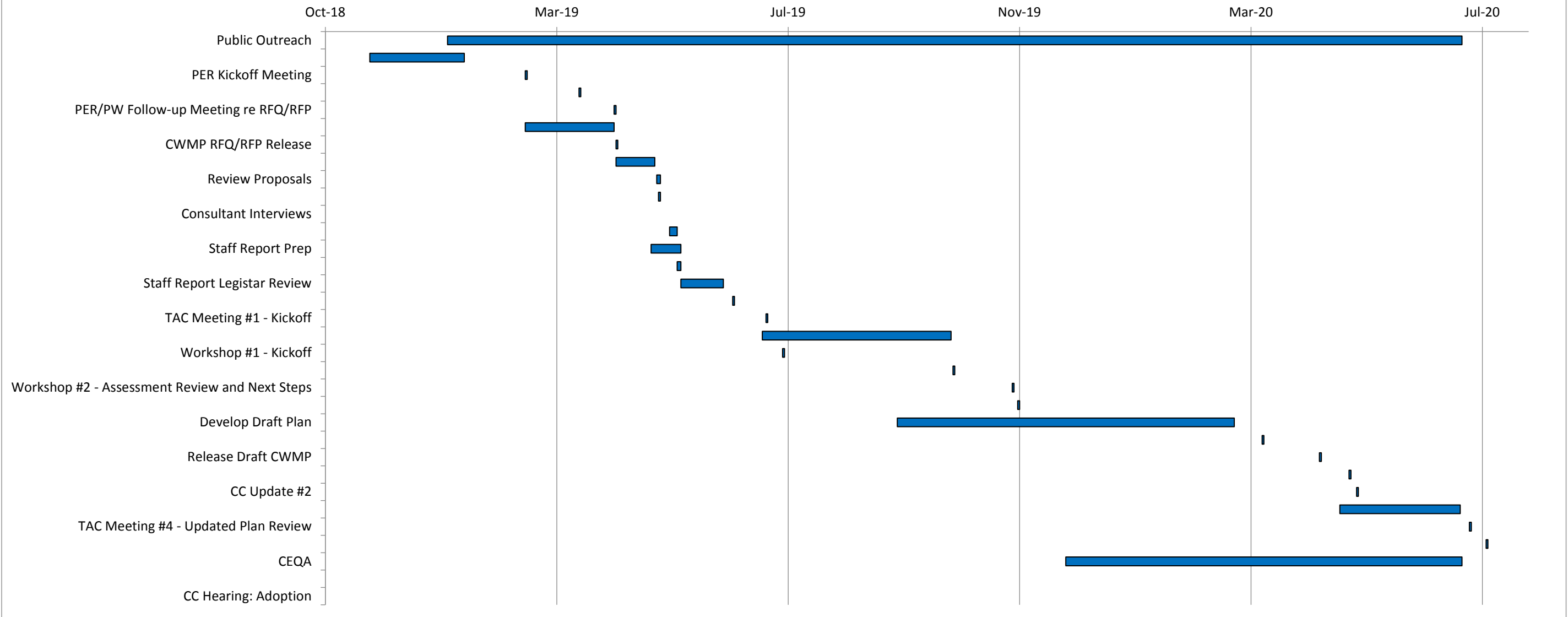
Project Milestones

- June 20, 2017 - City Council adoption of Res. No. 17-24
- April 2, 2019 RFP Released

Schedule and Completion

This project is estimated to take approximately two years from start date.

Creek and Watershed Master Plan



Advance Planning Division, Upcoming and Potential New Projects and Programs

Local Coastal Program

Description

Certification of the City's Local Coastal Program is required by the California Coastal Act before the Coastal Commission will delegate Coastal Development Permit authority to the City. The Local Coastal Program consists of the portions of City's General Plan Land Use Element, Zoning Code and zoning maps applicable to the portions of the City within the Coastal Zone. For that reason, the certification of the Local Coastal Program must wait until the new Zoning Ordinance is completed. The Coastal Commission will review the City's General Plan and zoning for consistency with the California Coastal Act and may suggest modifications as a condition of certification.

Strategic Plan Consistency

This ordinance project supports the following Strategies, Goals and Objectives of the Strategic Plan:

- SUPPORT ENVIRONMENTAL VITALITY:
 - Strategic Goal: Adopt best practices in sustainability
- SUPPORT COMMUNITY VITALITY OPPORTUNITIES AND ENHANCED RECREATIONAL OPPORTUNITIES
 - Strategic Goal: Support and implement the General Plan

Project Milestones

- General Plan adoption in 2006
- January 2019, anticipated adoption of the new Zoning Ordinance

Schedule and Completion

Completion date depends on successful completion of the new Zoning Ordinance, which is now expected in fall 2019. Following new Zoning Ordinance completion, final certification of the LCP is expected to be an approximately 42-month process.

LCP Workflow and Schedule		Party/Parties	Begin	End	Year 1												Year 2											
					Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12	Month 13	Month 14	Month 15	Month 16	Month 17	Month 18	Month 19	Month 20	Month 21	Month 22	Month 23	Month 24
1	Policy Update																											
1.1	GPA Initiation	AP																										
1.2	Refine Draft Policies	AP/LWC																										
1.3	Public Workshops	AP/LWC																										
1.4	CC/PC Update	AP/LWC																										
1.5	Refine Policies	AP/LWC																										
1.6	PC Hearing(s)	AP/LWC																										
1.7	CC Hearing (s)	AP/LWC																										
1.8	CEQA	AP/LWC																										
1.9	Document Update	AP/ICF																										
2	Regulations Update																											
2.1	Update NZO Regulations	AP/LWC																										
2.2	Public Workshops																											
2.3	CC/PC Update																											
2.4	Release Hearing Draft																											
2.5	PC Hearing																											
2.6	CC Hearing (s)																											
2.7	CEQA																											
2.8	Post-Adoption Updates	AP/ICF																										
3	Coastal Commission Review																											
3.1	Prepare City Submittal	AP/LWC																										
3.2	CCC Review	AP/LWC																										
3.3	CCC Hearing	AP/LWC																										
3.4	PC Hearing	AP/LWC																										
3.5	CC Hearing	AP/LWC																										

LCP Workflow and Schedule		Party/Parties	Begin	End	Year 3												Year 4							
					Month 25	Month 26	Month 27	Month 28	Month 29	Month 30	Month 31	Month 32	Month 33	Month 34	Month 35	Month 36	Month 37	Month 38	Month 39	Month 40	Month 41	Month 42	Month 43	Month 44
1	Policy Update																							
1.1	GPA Initiation	AP																						
1.2	Refine Draft Policies	AP/LWC																						
1.3	Public Workshops	AP/LWC																						
1.4	CC/PC Update	AP/LWC																						
1.5	Refine Policies	AP/LWC																						
1.6	PC Hearing(s)	AP/LWC																						
1.7	CC Hearing (s)	AP/LWC																						
1.8	CEQA	AP/LWC																						
1.9	Document Update	AP/ICF																						
2	Regulations Update																							
2.1	Update NZO Regulations	AP/LWC																						
2.2	Public Workshops																							
2.3	CC/PC Update																							
2.4	Release Heraing Draft																							
2.5	PC Hearing																							
2.6	CC Hearing (s)																							
2.7	CEQA																							
2.8	Post-Adoption Updates	AP/ICF																						
3	Coastal Commission Review																							
3.1	Prepare City Submittal	AP/LWC																						
3.2	CCC Review	AP/LWC																						
3.3	CCC Hearing	AP/LWC																						
3.4	PC Hearing	AP/LWC																						
3.5	CC Hearing	AP/LWC																						

2022-2030 RHNA Plan and Housing Element Update

Description

Since 1969, California has required that all local governments adequately plan to meet their share of regional housing needs. California's local governments meet this requirement by adopting housing plans as part of their General Plans, which serve as the local government's "blueprint" for how they will grow and develop. The law mandating that housing be included as an element of each jurisdiction's General Plan is known as Housing Element law. In the Santa Barbara County region, housing need is addressed through a regional process and Housing Elements must be updated every eight years. This project will update the City of Goleta's General Plan to incorporate Goleta's next regional housing need allocation and address the Regional Housing Needs Assessment (RHNA) for the eight-year planning period of 2022-2030.

Strategic Plan Consistency

This ordinance project supports the following Strategies, Goals and Objectives of the Strategic Plan:

- ENHANCE THE EFFICIENCY AND TRANSPARENCY OF CITY OPERATIONS
 - Strategic Goal: Provide professional, efficient, and responsible customer Service
 - Objectives: Provide timely feedback on responses to issues and resolutions to citizen Complaints

Project Milestones

- Participate in the SBCAG RHNA planning process.
- Hold three public workshops within the first year of RHNA allocations being given to City.
- Holding requisite Planning Commission and City Council hearings and adopt Housing Element update within 18 months of RHNA allocations.

Schedule and Completion

Completion date depends on successful public outreach at workshops and no continuances or additional public hearings being requested at Planning Commission or City Council. SBCAG anticipates receiving its housing need allocation for the next eight-year projection period in fall of 2020, which will set the new regional housing planning process in motion.

2022-2030 RHNA Plan and Housing Element Update Workflow and Schedule																				
	Party/Parties	2020		2021												2022				
		Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	
1.1	Analyze Updated RHNA Numbers from State	PER/Consultant	[Activity]																	
1.2	Public Outreach																			
1.2.1	Kickoff Workshop #1 - Overview	PER/Consultant						[Activity]												
1.2.2	Workshop #2 - Explain Revisions to GP/NZO	PER/Consultant							[Activity]											
1.2.4	Workshop #3- Wrap-up	PER/Consultant										[Activity]								
1.2.5	PC Hearing	PER/Consultant												[Activity]						
1.2.5.1	Prep - Staff Report	PER/Consultant											[Activity]							
1.2.6	CC Adoption	PER/Consultant													[Activity]					
1.2.6.1	Prep - Staff Report	PER/Consultant													[Activity]					
1.2.7	Website Maintenance	AP					[Activity]	[Activity]	[Activity]	[Activity]	[Activity]	[Activity]	[Activity]	[Activity]	[Activity]	[Activity]	[Activity]	[Activity]	[Activity]	
1.3	Update General Plan																			
1.3.1	Revise Policies	Consultant				[Activity]	[Activity]		[Activity]		[Activity]									
1.3.1	Revise Table	Consultant				[Activity]	[Activity]		[Activity]		[Activity]									
1.3.3	Finalize Document	Consultant																[Activity]	[Activity]	
1.3.4	Repro and Distribute GP Update Pages																		[Activity]	

Rental Housing Inclusionary Zoning Ordinance and Housing Element General Plan Amendment

Description

This project would amend the General Plan, Housing Element Policy 2.5, Inclusionary Housing to include rental units as part of the local inclusionary housing stock and create a corresponding inclusionary zoning ordinance applicable to rental units. The current Housing Element policy and inclusionary housing ordinance apply only to “for-sale” units. This new ordinance would impose inclusionary housing requirements on rental residential housing projects, result in more affordable housing units and help the City to better meet its State-allocated RHNA numbers.

Strategic Plan Consistency

This ordinance project supports the following Strategies, Goals and Objectives of the Strategic Plan:

- ENHANCE THE EFFICIENCY AND TRANSPARENCY OF CITY OPERATIONS
 - Strategic Goal: Provide professional, efficient, and responsible customer Service
 - Objectives: Provide timely feedback on responses to issues and resolutions to citizen Complaints

Project Milestones

- GPA initiation
- Draft GPA and inclusionary housing language (amend existing Housing Element policy and inclusionary zoning ordinance)
- Complete environmental review
- PC recommendation and Council adoption of GPA and NZO

Schedule and Completion

Staff would seek to combine processing of this GPA and ordinance with the New Zoning Ordinance, such that the adopted NZO would incorporate a rental inclusionary housing ordinance and be adopted contemporaneously with a GPA. Completion date depends on successful completion of the New Zoning Ordinance, adoption of which is now expected in fall 2019.

Rental Housing Inclusionary Zoning Ordinance + Housing Element GPA + Housing In Lieu or Impact fees										
		Party/Parties	2019					2020		
			Aug	Sep	Oct	Nov	Dec	Jan	Feb	
1	GPA - Housing Element	PER								
1.1	Draft Revisions to Document	PER/Consultant								
1.2	Outreach and Hearings									
1.2.5	PC Hearing	PER/Consultant								
1.2.5.1	Prep - Staff Report	PER/Consultant								
1.2.6	CC Adoption	PER/Consultant								
1.2.6.1	Prep - Staff Report	PER/Consultant								
1.3	Update General Plan & NZO									
1.3.1	Revise GP Policies as Directed	Consultant								
1.3.1	Revise NZO Development Standards as Directed	Consultant								
1.3.3	Finalize Document	Consultant								
1.3.4	Repro and Distribute NZO/GP Updated Pages	PER/Consultant								

Old Town Visioning Process

Description

Old Town is a unique area with a special place in the hearts of Goletans. This project would involve a discreet visioning process through a series of workshops to gain public input on the long-term vision for Old Town Goleta. It would focus on the mix of uses allowable in and the desired look and feel of Old Town, informed by its historical context, with the intent of developing a vision statement prior to action on other, distinct projects with the potential to affect Old Town.

Strategic Plan Consistency

This ordinance project supports the following Strategies, Goals and Objectives of the Strategic Plan:

- SUPPORT ENVIRONMENTAL VITALITY:
 - Strategic Goal: Adopt best practices in sustainability

Project Milestones

- Community workshops
- Draft Vision Statement
- Planning Commission hearing
- Council hearing

Schedule and Completion

The intent is to complete this visioning process prior to making decisions on several, discrete proposals with the potential to affect Old Town, which are currently under consideration, including parking standards, development impact fee beneficial project waivers and a potential formation of a business improvement district.

Old Town Visioning Process									
		Party/Parties							
			Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7
1	Workshops	PER/NSPS/PW							
1.1	Public Outreach								
1.1.1	Kickoff Workshop #1	PER/NSPS/PW	■						
1.1.2	Workshop #2	PER/NSPS/PW		■					
1.2	Hearings								
1.2.1	PC Hearing	PER/NSPS/PW					■		
1.2.1.1	Prep - Staff Report	PER/NSPS/PW				■			
1.2.2	CC Hearing	PER/NSPS/PW							■
1.2.2.1	Prep - Staff Report	PER/NSPS/PW						■	■
2	Vision Statement								
2.1	Draft Vision Statement	PER/NSPS/PW			■	■			
2.2	Finalize Vision Statement	PER/NSPS/PW						■	

Battery Storage Comprehensive General Plan Amendment

Description

This project would comprehensively evaluate the suitability of utility-scale battery storage facilities within the City of Goleta and identify in what land use designations and zones such projects would be compatible, given existing land uses and potential safety issues raised by large, lithium ion battery storage facilities. Any land use changes proposed as part of the project would require a General Plan amendment and environmental review.

Strategic Plan Consistency

This ordinance project supports the following Strategies, Goals and Objectives of the Strategic Plan:

- SUPPORT ENVIRONMENTAL VITALITY:
 - Strategic Goal: Adopt best practices in sustainability

Project Milestones

- Public workshops
- Draft GPA
- Prepare environmental document
- PC hearing
- Council hearing and adoption

Schedule and Completion

An important scheduling consideration in undertaking this comprehensive review is the pending Southern California Edison Request for Offers (RFO), which seeks battery storage and distributed energy resource proposals as a way to address energy reliability concerns in the Goleta area. Under the RFO, successful proposals are expected to be constructed and on-line by spring of 2021. Given this short timeline, battery storage projects may proceed under the existing General Plan and zoning with appropriate environmental review in parallel with the comprehensive evaluation. It would otherwise be unrealistic for the GPA to be completed in time for battery storage projects to meet this timeframe.

Battery Storage GPA Workflow and Schedule																
		Party/Parties														
			Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12	Month 13	Month 14
1	GPA - Battery Storage	PER														
1.1	Draft Revisions to General Plan	PER/Consultant														
1.2	Public Outreach															
1.2.1	Kickoff Workshop #1 - Overview	PER/Consultant														
1.2.2	Workshop #2	PER/Consultant														
1.2.4	Workshop #3	PER/Consultant														
1.2.5	PC Hearing	PER/Consultant														
1.2.5.1	Prep - Staff Report	PER/Consultant														
1.2.6	CC Adoption	PER/Consultant														
1.2.6.1	Prep - Staff Report	PER/Consultant														
1.2.7	Website Maintenance	AP														
1.3	Update General Plan & NZO															
1.3.1	Revise GP Policies as Directed	Consultant														
1.3.1	Revise NZO Development Standards as Directed	Consultant														
1.3.4	Repro and Distribute NZO/GP Updated Pages	PER/Consultant														
1.4	Environmental Review															

18-Month Organizational Transition Plan

Description

This project was recommended by the June 2017 Citygate Organizational Assessment Report to reevaluate the structure of the PER Department. As envisioned by the Citygate report, a collaborative PER Department process, involving PER staff and other City departments, would develop an “18-month PER Organizational Transition Plan” to re-orient skillsets away from vacant land development and toward Old Town development activities and greater coordination with other City departments.

Strategic Plan Consistency

This ordinance project supports the following Strategies, Goals and Objectives of the Strategic Plan:

- ENHANCE THE EFFICIENCY AND TRANSPARENCY OF CITY OPERATIONS
 - Strategic Goal: Provide professional, efficient, and responsible customer Service
 - Objectives: Provide timely feedback on responses to issues and resolutions to citizen Complaints
 - Strategic Goal: Continually strive to improve customer service
 - Objective: Based on results of the Information Technology (IT) assessment, invest in technologies that will improve the City’s website and the efficiency of online services offered, social media platforms, direct email, text, and voice services, and the City’s cable channel

Project Milestones

- Initial Assessment of Skills by new PER Director
- Formation of Transition Plan Working Group
- Working Group meetings
- Public workshops

Schedule and Completion

The PER Director does not recommend proceeding with this effort, which could involve fundamental changes to the Department structure, until the backlog of existing work in both the Advance Planning and Current Planning Divisions are substantially reduced. It is necessary to complete existing work priorities, such as the new Zoning Ordinance and Permit Tracking System, before there will be adequate capacity to take on another major project of this nature.

Revisit General Plan Amendment Initiation Process

Description

Some Council members have suggested revisiting and clarifying the process and criteria by which amendments to the General Plan are initiated. Currently, any General Plan Amendment proposed as part of a development project is evaluated against five factors outlined in City Council Resolution No. 12-13: the amendment proposed appears to be consistent with the Guiding Principles and Goals of the General Plan; the amendment proposed appears to have no material effect on the community or the General Plan; the amendment proposed provides additional public benefit to the community as compared to the existing land use designation or policy; public facilities appear to be available to serve the affected site, or their provision will be addressed as a component of the amendment process; or the amendment proposed is required under other rules or regulations.

This project would reconsider these criteria and the process by which the City considers whether to initiate such amendments to the General Plan.

Strategic Plan Consistency

This ordinance project supports the following Strategies, Goals and Objectives of the Strategic Plan:

- ENHANCE THE EFFICIENCY AND TRANSPARENCY OF CITY OPERATIONS
 - Strategic Goal: Provide professional, efficient, and responsible customer Service
 - Objectives: Provide timely feedback on responses to issues and resolutions to citizen Complaints
 - Strategic Goal: Continually strive to improve customer service
 - Objective: Based on results of the Information Technology (IT) assessment, invest in technologies that will improve the City's website and the efficiency of online services offered, social media platforms, direct email, text, and voice services, and the City's cable channel

Project Milestones

- City Council Workshop
- Resolution preparation
- City Council hearings

Schedule and Completion

A start date of this project has yet to be established. Based on the schedule provided, revisions to Council Resolution 12-13 or the development of an entirely new initiation procedure will likely take seven months.

GPA Initiation Procedures Workflow and Schedule									
		Party/Parties							
			Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7
1	Resolution Development								
1.1	Public Process								
1.1.1	City Council Workshop	PER							
1.1.1.1	CC Workshop Prep/Staff Report	PER							
1.1.2	Draft Resolution Preparation	PER							
1.1.3	CC Hearing 1	PER							
1.1.3.1	Staff Report Prep	PER							
1.1.3.1	CC Hearing 2	PER							
1.1.4	Staff Report Prep	PER							

Climate Action Plan Update

Description

The City's Climate Action Plan presents the methods and results of a 2007 inventory of Greenhouse Gas (GHG) emissions, forecast future citywide emissions, establishes reduction targets for 2020 and 2030, and identifies actions that reduce GHG emission levels.

This project is an update to the CAP. The update will include an updated GHG inventory and a review and refinement of goals and reductions measures to ensure greater effectiveness and tracking if reductions.

Strategic Plan Consistency

This ordinance project supports the following Strategies, Goals and Objectives of the Strategic Plan:

- SUPPORT ENVIRONMENTAL VITALITY:
 - Strategic Goal: Adopt best practices in sustainability
- SUPPORT COMMUNITY VITALITY OPPORTUNITIES AND ENHANCED RECREATIONAL OPPORTUNITIES
 - Strategic Goal: Support and implement the General Plan

Project Milestones

- Climate Action Plan adopted by City Council on July 15, 2014

Schedule and Completion

One begun, the estimated time for project completion is at least eighteen months and possibly significantly longer. Until a consultant Request for Proposals has been completed, the exact schedule is difficult to determine.

CAP Update Workflow and Schedule		Party/Parties	Begin	End	Year 1												
					Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12	
1.1	Updated GHG Analysis	Consultant			█												
1.2	Public Outreach																
1.2.1	Kickoff Workshop	PER/Consultant									█						
1.2.2	WS 2 - Define Goals, ID Reduction Measures	PER/Consultant											█				
1.2.3	PC and or CC Update	PER/Consultant												█			
1.2.4	WS 3- Reduction Measures Review	PER/Consultant															
1.2.5	PC Hearing	PER/Consultant															
1.2.5.1	Prep - Staff Report	PER/Consultant															
1.2.6	CC Adoption	PER/Consultant															
1.2.6.1	Prep - Staff Report	PER/Consultant															
1.2.7	Website Maintenance	AP								█	█	█	█	█	█	█	
1.3	Update CAP																
1.3.1	Redefine Reduction Targets	Consultant								█	█	█	█				
1.3.1	Update Reduction Measures	Consultant											█	█	█	█	
1.3.3	Update Cost-Benefit Analysis	Consultant													█	█	
1.3.4	Finalize Document																

CAP Update Workflow and Schedule		Party/Parties	Begin	End	Year 2											
					Month 13	Month 14	Month 15	Month 16	Month 17	Month 18	Month 19	Month 20	Month 21	Month 22	Month 23	Month 24
1.1	Updated GHG Analysis	Consultant														
1.2	Public Outreach															
1.2.1	Kickoff Workshop	PER/Consultant														
1.2.2	WS 2 - Define Goals, ID Reduction Measures	PER/Consultant														
1.2.3	PC and or CC Update	PER/Consultant														
1.2.4	WS 3- Reduction Measures Review	PER/Consultant			█											
1.2.5	PC Hearing	PER/Consultant					█	█								
1.2.5.1	Prep - Staff Report	PER/Consultant					█	█								
1.2.6	CC Adoption	PER/Consultant							█	█						
1.2.6.1	Prep - Staff Report	PER/Consultant						█	█							
1.2.7	Website Maintenance	AP			█	█	█	█	█	█	█	█	█	█	█	█
1.3	Update CAP															
1.3.1	Redefine Reduction Targets	Consultant														
1.3.1	Update Reduction Measures	Consultant			█	█	█									
1.3.3	Update Cost-Benefit Analysis	Consultant			█	█	█									
1.3.4	Finalize Document				█	█	█									

Current Planning Division

Current Planning Division, Projects to Continue into FY 2019-20

Development of a Permit Procedures Manual

Description

A Permit Procedures Manual is a guide to planners and others describing the steps in the permitting process for both discretionary and ministerial permits. Development of a Permit Procedures Manual is an essential step to establish and chronicle consistent procedures in the development application review and permitting process. It will help ensure uniform application of procedures and adherence to cycle-time standards as well as memorialize essential institutional knowledge for training new generations of planning staff. This project has trailed Permit Tracking System and Standard Conditions development, which have taken priority.

Strategic Plan Consistency

This ordinance project supports the following Strategies, Goals and Objectives of the Strategic Plan:

- ENHANCE THE EFFICIENCY AND TRANSPARENCY OF CITY OPERATIONS
 - Strategic Goal: Provide professional, efficient, and responsible customer Service
 - Objectives: Provide timely feedback on responses to issues and resolutions to citizen Complaints
 - Strategic Goal: Continually strive to improve customer service
 - Objective: Based on results of the Information Technology (IT) assessment, invest in technologies that will improve the City's website and the efficiency of online services offered, social media platforms, direct email, text, and voice services, and the City's cable channel

Project Milestones

- Comparison with County PPM
- Internal staff review and workshop
- Planning Commission update

Schedule and Completion

Project development will begin following New Zoning Ordinance and Permit Tracking System completion in late 2019 and extend into 2020.

Permit Procedures Manual									
		Party/Parties							
			Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	
1	Develop Permit Procedures Manual								
1.1	PPM Preparation	PI/LP							
1.1.1	Review County PPM and past City work	PI/LP	█						
1.1.2	Draft PPM	PI/LP		█	█	█			
1.1.3	Draft PPM Revisions	PI/LP				█			
1.1.4	Final PPM						█		
1.2	Internal Review	PER/CL							
1.2.1	Staff workshop to discuss process/issues	PER/CL	█						
1.2.2	Circulate draft PPM to Current Planning Division staff	PER/CL				█	█		
1.2.3	Second workshop	PER/CL				█	█		
2	Post-Adoption								
4.1	Staff Training	PI/LP							█
4.2	Produce Copies for Staff	PER							█
4.3	Post Online	PER							█

Permit Tracking System Development

Description

Computer Software Incorporated (CSI) is developing a Permit Tracking System (PTS) for the City using its MAGNET software. The PTS will facilitate day-to-day operations related to planning and building permits, business licensing, public works permits, and code enforcement cases by enabling the City to track and report on all kinds of permit applications through the various planning and building processes. It will track permit records, plans, fees and associated data, with real time, web-based input-output and reporting capabilities. It will also be integrated with the concurrent, on-going Document Imaging Program, which will allow the system to catalogue and display historical permits issued both by the City and the County of Santa Barbara prior to City incorporation. The system is intended to enhance customer service, ensure data accountability, reduce permit processing time, decrease unnecessary staff workload, provide consolidated reporting and permit tracking across departments, and prevent compromised data security.

Strategic Plan Consistency

This project supports the following Strategies, Goals and Objectives of the Strategic Plan:

- ENHANCE THE EFFICIENCY AND TRANSPARENCY OF CITY OPERATIONS
 - Strategic Goal: Provide professional, efficient, and responsible customer Service
 - Objectives: Provide timely feedback on responses to issues and resolutions to citizen Complaints
 - Strategic Goal: Continually strive to improve customer service
 - Objective: Based on results of the Information Technology (IT) assessment, invest in technologies that will improve the City's website and the efficiency of online services offered, social media platforms, direct email, text, and voice services, and the City's cable channel

Project Milestones

- Project Preparation; Summer 2018
- Business Blueprint; Fall 2018
- Final Preparation; December 2018
- Beta version delivery, Spring 2019
- Testing, revisions and training Summer 2019

- Go Live & Support, Fall 2019

Schedule and Completion

Completion is anticipated for Fall 2019.

Permit Tracking System Development				Complete	Pending																								
4-Apr-19				2018												2019													
	Party/Parties	Begin	End	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct				
Goleta Implementation																													
1	Project Preparation		Wed 2/28/18 Thu 11/8/18																										
1.1	Define Project	CSI, Goleta (BH 32%)	Wed 2/28/18 Fri 3/2/18																										
1.2	Identify Product Environment	CSI, IT	Wed 2/28/18 Tue 3/13/18																										
1.3	Integration Discussion	Goleta (BH 32%)	Wed 3/14/18 Fri 3/16/18																										
1.4	Project Plan Milestone		Mon 3/19/18 Mon 3/19/18																										
2	Business Blueprint		Mon 3/19/18 Fri 3/29/19																										
2.1	Blueprint Milestone		Fri 3/29/19 Fri 3/29/19																										
3	Realization		Thu 1/17/19 Fri 7/19/19																										
3.1	Integration Development/Configuration	CSI	Mon 6/24/19 Fri 7/19/19																										
3.2	Data Migration		Mon 4/1/19 Mon 6/10/19																										
3.3	Department Priority Application Configuration		Thu 1/17/19 Fri 6/21/19																										
3.3.1	Building Permitting and Inspections		Thu 1/17/19 Fri 5/10/19																										
3.3.2	Business Licensing		Tue 1/29/19 Fri 5/17/19																										
3.3.3	Code Enforcement and Violations		Thu 1/17/19 Fri 5/10/19																										
3.3.4	Land Development		Mon 4/22/19 Fri 6/21/19																										
3.3.5	Public Works		Mon 4/1/19 Fri 5/31/19																										
3.3.6	Priority Application Milestone		Fri 7/19/19 Fri 7/19/19																										
3.4	Define Authorizations		Fri 7/5/19 Fri 7/19/19																										
4	Final Preparation		Fri 7/19/19 Tue 7/30/19																										
4.1	Ready for Final Preperation Milestone		Tue 7/30/19 Tue 7/30/19																										
5	Go-Live and Support		Tue 7/30/19 Fri 8/2/19																										
6	Operate		Fri 8/2/19 Fri 8/2/19																										
6.1	Continued support for fine tuning the application		Fri 8/2/19 Fri 8/2/19																										
7	Public Portal		Mon 8/5/19 Wed 10/30/19																										
7.1	Go Live Milestone		Wed 10/30/19 Wed 10/30/19																										

Historic Preservation Ordinance

Description

This ordinance project involves the development of a Historic Preservation program, including a citywide context statement, a historic resources survey, and an ordinance. Preliminary to the Historic Preservation Ordinance itself, the project requires development of a Context Statement and Field Survey. The Context Statement, completed in Spring 2019, highlights the historic, social, and architectural context of the City of Goleta, providing a framework for evaluating historic significance. A citywide field survey of all structures constructed prior to 1969 is intended to identify properties (including buildings, structures, landscapes, and other historic features) and potential historic districts that appear eligible for designation and determine integrity thresholds for extant property types and periods of development.

Based on the Context Statement and Field Survey, the Historic Preservation Ordinance will be prepared, addressing the process and criteria by which to designate properties and review process for properties designated as historic, etc. Once the Ordinance is adopted, HRG will assist the City in developing outreach strategy to inform and educate property owners and raise awareness of programs available to assist with the rehabilitation or restoration of historic structures.

Strategic Plan Consistency

This ordinance project supports the following Strategies, Goals and Objectives of the Strategic Plan:

- SUPPORT COMMUNITY VITALITY OPPORTUNITIES AND ENHANCED RECREATIONAL OPPORTUNITIES
 - Strategic Goal: Support and implement the General Plan
 - Objective: Complete the Historic Preservation Program and adopt the associated ordinance

Project Milestones

- June 21, 2016, City Council approved contract with HRG
- Public Review of Context Statement Components (completed)
- Planning Commission and Council Review of entire Context Statement (Spring 2019)
- Public workshops to discuss draft threshold criteria, discussion of Field Survey results, brainstorm on regulations, processes etc. (Spring and Summer 2019)
- Development of draft Ordinance by staff and HRG (anticipated Summer/Fall 2019)

- Commence Public Hearings on Ordinance (anticipated Fall 2019)

Schedule and Completion

Completion is currently anticipated for December 2019. See attached schedule.

Historic Preservation Schedule		Party/Parties	Begin	End	2016												2017												2018												2019											
					June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Jul	Aug	Sep	Oct	Nov	Dec					
1	Contract Adoption by Council		6/21/16	6/21/16	█																																															
1.1	Initiatory Work by HRG	HRG	7/1/16	12/31/16		█	█	█	█	█	█																																									
1.1.1	Community Workshop #1	HRG and PER	12/7/16	12/7/16																																																
1.2	Field Work, Community Research , and Drafting Context Statement	HRG	1/1/17	9/30/17								█	█	█	█	█	█	█	█	█	█	█																														
1.2.1.	Community Workshop #2 regarding Physical Development Context Statement	HRG and PER	10/18/17	10/18/17																	█																															
1.2.2	Community Workshop #3 regarding Archaeological Context Statement	HRG and PER	11/15/17	11/15/17																		█																														
1.2.3.	PTAC Review of the Historic Landscape Study	PER	11/29/17	11/29/17																		█																														
1.2.4.1	Planning Commission Review of Context Statement	HRG and PER	2/1/18	3/31/18																																																
	Update contract, work with BBCI, and David Strone	Foster and PER	4/1/18	12/31/18																																																
12.4.2	Planning Commission Review of Context Statement	HRG and PER	1/15/19	2/15/19																																																
1.2.5	City Council Review of Context Statement	HRG and PER	2/1/19	2/28/19																																																
1.3	Threshold Criteria and Ordinance Development	HRG and PER																																																		
	Series of Workshops with Planning Commission to solicit community input regarding threshold criteria, regulations , review process, and discussion field survey results etc.	HRG and PER	4/1/19	6/30/19																																																
1.3.1		HRG and PER	4/1/19	6/30/19																																																
1.3.2	Writing of Ordinance	HRG and PER	6/1/19	7/30/19																																																
1.3.3	CEQA Determination/ Preparation/ Public Review	PER	6/15/19	10/31/19																																																
1.4	Formal Hearings on Ordinance																																																			
1.4.1	Public Hearing by Planning Commission with recommendation	HRG and PER	9/1/19	9/30/19																																																
1.4.2	Hearing by City Council and Adoption	HRG and PER	10/1/19	10/31/19																																																
1.5	Educational Outreach																																																			
1.5.1	To be determined	HRG and PER	11/1/19	12/31/19																																																

Update of CEQA Thresholds of Significance

Description

CEQA Thresholds of Significance determine at what level an environmental impact is considered "significant" for purposes of the analysis required by the California Environmental Quality Act for all non-exempt projects. Update of these thresholds is necessary to incorporate new impact metrics for transportation impacts required by SB 375. New CEQA Guidelines promulgated in 2016 require lead agencies, such as the City of Goleta, to apply the new metrics beginning in July 1, 2020. This project will be a collaboration with the Public Works Department.

Strategic Plan Consistency

This project supports the following Strategies, Goals and Objectives of the Strategic Plan:

- SUPPORT ENVIRONMENTAL VITALITY:
 - Strategic Goal: Adopt best practices in sustainability
 - Objectives: Update the existing CEQA Thresholds Manual

Project Milestones

- 2013 SB 375 becomes law
- December 28, 2018, regulatory changes to the CEQA Guidelines that implement SB 743 approved. July 1, 2020, Local governments required to apply new transportation impact metrics

Schedule and Completion

The project could take as much as a year to complete and must be finished by the State deadline of July 1, 2020. The attached schedule targets a spring 2020 completion

CEQA Thresholds Preliminary/Conceptual Scheduled																
20-Mar-19																
	Party/Parties	Begin	End	2019							2020					
				June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
1	Contract Adoption by Council	7/31/19	7/31/19													
1.1	Initiatory Work/ Preliminary Research regarding Community and SBCAG efforts	8/1/19	9/31/2019													
1.2	Development of Threshold Methodology/preliminary Thresholds	10/1/19	12/31/19													
1.2.1.	Refinement of Methodology/Thresholds	1/1/20	1/31/20													
1.2.2	CEQA Determination/ Preparation	1/15/20	3/1/20													
1.3	Public Review of Thresholds with Planning Commission at workshops	2/1/20	3/31/20													
1.3.1	Public Hearing by Planning Commission with recommendation	4/1/20	4/30/20													
1.3.2	Public Hearing by City Council and Adoption Review and Adoption of Thresholds	5/1/20	5/31/20													

Current Planning Division, Potential New Projects and Programs

Design Guidelines/Story Pole Regulations

Description

Distinct from the design review process changes currently being undertaken, this project would involve the development of substantive design guidelines and story pole regulations to provide guidance on the substance of design review, i.e., what constitutes good design in the specific context of Goleta, considering existing and desirable architectural styles, massing, landscape types, neighborhoods and subareas of the City.

Strategic Plan Consistency

This project supports the following Strategies, Goals and Objectives of the Strategic Plan:

- ENHANCE THE EFFICIENCY AND TRANSPARENCY OF CITY OPERATIONS
 - Strategic Goal: Provide professional, efficient, and responsible customer Service
 - Objectives: Provide timely feedback on responses to issues and resolutions to citizen Complaints
 - Strategic Goal: Continually strive to improve customer service
 - Objective: Based on results of the Information Technology (IT) assessment, invest in technologies that will improve the City’s website and the efficiency of online services offered, social media platforms, direct email, text, and voice services, and the City’s cable channel

Project Milestones

- Consultant Hiring
- Public outreach and workshops
- Design Guideline preparation

Schedule and Completion

This project is expected to require approximately 2 years to complete. See attached schedule.

Design Guidelines/Story Poles		Party/Parties	Begin	End	Month #																							
					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24
1	Design Guidelines																											
1.1	Public Process																											
1.1.1	Public Workshop	PER	Month 7	Month 8																								
1.1.2	Public Workshop Prep	PER/Consultant	Month 6	Month 7																								
1.1.3	Planning Commission Workshop	PER	Month 15	Month 16																								
1.1.4	Staff Report	PER	Month 14	Month 15																								
1.1.5	Planning Commission Hearing	PER	Month 20	Month 20																								
1.1.6	PC Staff Report	PER/Consultant	Month 19	Month 20																								
1.1.7	City Council Adoption Hearing	PER/Consultant	Month 22	Month 22																								
1.1.8	CC Staff Report	PER/Consultant	Month 21	Month 22																								
1.2	Plan Development	PER/Consultant	Month 5	Month 20																								
1.2.1	Draft Plan	PER	Month 5	Month 13																								
1.2.2	Draft Plan revisions		Month 15	Month 20																								
1.2.3	Draft Resolution - Implementation Guidelines	PER	Month 19	Month 20																								
1.3	Consultant Hiring																											
1.3.1	Prepare RFP	PER/Consultant	Month 1	Month 2																								
1.3.2	RFP Circulation	PER/Consultant	Month 2	Month 3																								
1.3.3	Consultant Selection		Month 3	Month 4																								
1.3.4	Contract approval		Month 4	Month 4																								
1.4	CEQA	PER	Month 8	Month 18																								
2	Post-Adoption																											
2.1	Upload to Website		Month 22	Month 24																								
2.2	Training		Month 22	Month 24																								

Sustainability Program

Sustainability Program Projects to Continue into FY 2019-20

Strategic Energy/100% Renewable Electricity Plan Implementation

Description

Resolution 17-52 requires that the City develop a work plan by July 1, 2019 to identify how it will reach the following renewable energy goals: 1) 100% of electricity use by municipal facilities to come from renewable sources by 2030, including at least 50% of electricity use from renewable sources by 2025; and 2) 100% of electricity for the City's community electricity supply to come from renewable sources by 2030. The work plan is to identify options, methods, and financial resources needed and an associated timeline and milestones to achieve these goals.

On July 17, 2018, the City Council authorized the City Manager to sign a Memorandum of Understanding (MOU) for participation in Santa Barbara County's Strategic Energy Planning Services Contract with Optony, Inc. The purpose of the contract is to conduct a clean energy potential study and develop a county-wide clean energy roadmap. In addition to the county-wide roadmap, the consultant is preparing individual roadmaps for the cities of Goleta and Carpinteria, which are the cooperating partners. It is anticipated that the Goleta Roadmap, or Strategic Energy Plan, will substantially contribute to, and be integrated with, the City's 100% Renewable Electricity Plan by benchmarking current progress, analyzing renewable potential, high-priority sites, and identifying policy gaps, barriers, and strategies to overcome those obstacles.

The Strategic Energy/100% Renewable Electricity Plan will identify specific recommended actions in five key program areas and an associated timeline for implementation. The five program areas include regulatory, utility, funding, City facilities, and outreach and advocacy. It is likely that Goleta will need to pursue a mix of options to reach the goals. Possible tools that may be included in the work plan for consideration to help reach the goals include:

- Implementation of energy efficiency measures such as the acquisition of the streetlight system and conversion to LED, promotion and participation in programs such as the 3-County Regional Energy Network, Property Assessed Clean Energy (PACE), and development of city incentives, permitting assistance, and/or other mechanisms to support energy efficiency through the new zoning code as well as electrification of buildings and transportation.
- Development of a new Community Choice Energy program or joining another existing program;
- Participation in any available utility programs such as the Southern California Edison (SCE) revised Green Rate and Community Renewables programs;

- Resource development including direct investment on city assets or use of power purchase agreements, and encouragement of private solar PV deployment. Activities could be supported by participation in Federal programs such as the National Renewable Energy Laboratory SolSmart program; and

Identification of public and private properties that are well suited to utility-scale renewable energy and distributed energy resources development and strategies to encourage such development.

Strategic Plan Consistency

This planning effort supports the following Strategies, Goals and Objectives of the Strategic Plan:

- SUPPORT ENVIRONMENTAL VITALITY:
 - Strategic Goal: Adopt best practices in sustainability
 - Objectives: Participate in the Central Coast Power consortium of local governments to explore the feasibility of Community Choice Energy
 - Continue to participate in the South County Energy Efficiency Partnership

Project Milestones

- City Council Energy / Green Issues Standing Committee Review and Recommendation
- Stakeholder Engagement
- Completion of the Strategic Energy/100% Renewable Electricity Plan
- RFP for streetlight transition and LED conversion services
- SCE transition of streetlights and LED conversion
- CCE feasibility assessment results
- City Council Hearing
- Energy / Green Issues Standing Committee Review and Recommendation
- Stakeholder engagement
- Possible development and release of RFP for City Facility Installations
- City Council Hearings to Authorize Contracts and Funding for Implementation Actions

Schedule and Completion

Substantial completion of the Strategic Energy/100% Renewable Electricity Plan is expected May/June 2019 with the Plan brought forward to the full City Council for review and recommendations regarding implementation in June/July 2019. A schedule for specific implementation actions would then be developed based on Council direction. See attached schedule.

Strategic Energy/100% Renewable Electricity Goal Workplan Development																					
	Party/Parties	Begin	End	2019												2020					
				Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
1	City Council Energy / Green Issues Standing Committee Review and Recommendation	PER/CM	2/1/19	5/31/19																	
2	Stakeholder Engagement	PER/PIO	2/1/19	6/30/19																	
3	Completion of the Strategic Energy/100% Renewable Electricity Plan	PER	3/1/18	6/30/19																	
4	RFP for Streetlight Transition and LED Conversion Services	PW	12/1/18	1/30/19																	
5	Streetlight Transition and LED Conversion	PW/PER	3/1/19	6/30/20																	
6	CCE Feasibility Analysis Update	PER	4/1/19	6/30/19																	
7	City Council Hearing for Final Proposed Strategic Energy Plan	PER	6/1/19	7/31/19																	
8	City Council Energy / Green Issues Standing Committee Review of Implementation Actions	PER/CM	8/1/19	6/30/20																	
9	Stakeholder Engagement for Implementation Actions	PER/PIO	9/1/19	6/30/20																	
10	Possible Development and Release of RFP for City Facility Implementation Actions	PER/PW/FIN/CAO	3/1/18	3/31/18																	
11	City Council Hearings to Authorize Funding/Contracts for Implementation Actions	PER	4/1/18	3/31/19																	

Southern California Edison Distributed Energy Resources RFP

Description

Due to the existing Moorpark sub-area Local Capacity Requirement need and Goleta-area resiliency objective, SCE launched a Request for Proposals (“RFP”) for resources in the Moorpark sub-area, which included resources that connect to circuits, loads, or lower level substations served by the Goleta 220/66kV substation, the Santa Clara 220/66kV substation, or the Moorpark 220/66kV substation. It should be noted that any resources connected to the Goleta 220/66kV substation will be counted towards both the LCR need and the Goleta-area resiliency objectives identified for this RFP. SCE launched the RFP in the first quarter of 2018 in order to be able to contract for resources that will be online in 2021.

Listed below are the behind-the-meter (BTM) and in-front-of-meter (IFOM) products for potential inclusion in this RFP:

Preferred Resources Products (Moorpark and Goleta):

- Demand Response (BTM)
- Stand-by Demand Respond Load Reduction and/or Energy Storage (BTM)
- Energy Efficiency (BTM)
- Permanent Load Shift (BTM)
- Renewable Distributed Generation (BTM & IFOM)
- Energy Storage RA Only and RA w/ Put (IFOM)
- Renewable Distributed Generation / Energy Storage Hybrid (BTM & IFOM)
- Fuel Cells (BTM & IFOM)
- CHP

GFG Products (Goleta only):

- Natural Gas Fired Generation (e.g., Peaker) (IFOM)
- Fuel Cells (BTM & IFOM)
- CHP

Strategic Plan Consistency

This planning effort supports the following Strategies, Goals and Objectives of the Strategic Plan:

- SUPPORT ENVIRONMENTAL VITALITY:
 - Strategic Goal: Adopt best practices in sustainability

- Objectives: Participate in the Central Coast Power consortium of local governments to explore the feasibility of Community Choice Energy
- Continue to participate in the South County Energy Efficiency Partnership

Project Milestones

- Procurement Plan filed with CPUC
- CPUC Approval
- RFP Launch
- Bidders Conference
- Initial Offer Submittal Deadline
- Shortlist Notification
- Negotiations
- Final Offer Due
- Final Selection
- SCE Files CPUC Application
- Stakeholder Meeting
- CPUC Approval

Schedule and Completion

SCE will be holding a stakeholder meeting on April 29, 2019 and their target date for CPUC application filing is April 12, 2019. Contracted distributed energy resources must be online in 2021. See attached schedule.

SCE DER RFP																														
		Party/Parties	Begin	End	2017		2018												2019											
					Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	
1	Procurement Plan filed with CPUC	SCE	12/22/17	12/22/17	█																									
2	SCE Requested Approval by CPUC	SCE	1/31/18	1/31/18		█	█																							
3	RFP Launch	SCE	2/28/18	2/28/18			█	█																						
4	Bidders Conference	SCE	3/15/18	3/15/18				█	█																					
5	Initial Offer Submittal Deadline	Bidders	7/3/18	7/3/18								█	█																	
6	Shortlist Notification	SCE	10/5/18	10/5/18											█	█	█	█	█	█										
7	Negotiations	SCE/Bidders	10/15/18	1/30/19											█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	
8	Final Offer Due	Bidders	2/1/19	2/1/19															█	█										
9	Final Selection	SCE	3/19/19	3/19/19																█	█									
10	SCE Files CPUC Application	SCE	4/12/19	4/12/19																	█	█								
11	SCE Stakeholder Meeting	SCE/City of Goleta	4/25/19	4/25/19																	█	█								

Community Choice Aggregation Implementation

Description

This project would follow the feasibility analysis update expected to be completed in June 2019 for the technical assessment focused on the creation of a prospective community choice aggregation (CCA) program, which is intended to serve the future electric energy requirements of residential, business and government accounts located within Santa Barbara County.

On July 17, 2018, the City Council received a report on the results of the initial Santa Barbara County Community Choice Energy (CCE) Technical Study. At that time, the Council also adopted a Resolution of Intent authorizing City staff to participate in discussions related to formation of a new Joint Powers Authority (JPA) that would administer a new CCE program serving residents, businesses, and governments located within the jurisdictional boundaries of the JPA member agencies. It did not, however, bind the City to membership in the JPA, allocation of general funds, or participation in a future CCE program. At the July 2018 Council meeting, it was noted that the electricity market and policy environment are rapidly transforming and that uncertainties exist relative to various issues, including potential regulatory and legislative changes that could affect CCE program viability. Such changes are the subject of the updated feasibility analysis. Depending on the results, Council may direct staff to continue participation in discussions and actions related to formation of a new JPA to administer a new CCE program.

Strategic Plan Consistency

This planning effort supports the following Strategies, Goals and Objectives of the Strategic Plan:

- SUPPORT ENVIRONMENTAL VITALITY:
 - Strategic Goal: Adopt best practices in sustainability
 - Objectives: Participate in the Central Coast Power consortium of local governments to explore the feasibility of Community Choice Energy
 - Continue to participate in the South County Energy Efficiency Partnership

Project Milestones

CCE Formation

- Program design
- Solicit energy procurement services
- Seek CPUC approval of an implementation plan

- Execute a service agreement with SCE
- Expand community engagement
- Complete all legal requirements
- Enroll customers
- Prepare to launch an independent operation.

Schedule and Completion

Schedule is still under development, pending completion of the feasibility analysis update of CCE. Implementation and formation of a CCE would likely require intensive work over a period of at least six months to a year.

Sustainability Program, Potential New Projects

Sustainability Plan

Description

The STAR Community Rating System provides a comprehensive approach to defining sustainability. The City of Goleta can utilize the STAR certification results and post-certification activities to begin a conversation about what characteristics contribute to a sustainable community, in anticipation of development of its first sustainability plan. In November 2018, the U.S. Green Building Council (USGBC) announced that the STAR Community Rating System will be fully integrated into USGBC's LEED for Cities and Communities programs. At the same time, the USGBC recognized the City of Goleta as a LEED City. LEED helps cities and communities benchmark current performance, track performance metrics, communicate continuous improvement, educate residents, visitors and business owners to demonstrate commitment to sustainability, human health and economic prosperity.

Strategic Plan Consistency

This planning effort supports the following Strategies, Goals and Objectives of the Strategic Plan:

- SUPPORT ENVIRONMENTAL VITALITY:
 - Strategic Goal: Adopt best practices in sustainability
 - Objectives: Utilize the Sustainability Tools for Assessing and Rating (STAR) Community Rating System certification results as a means to assess sustainability efforts
 - Develop a Sustainability Plan to identify and achieve goals that foster Sustainability

Project Milestones

- Utilize the STAR framework as incorporated into LEED for Cities to help develop a vision for sustainability
- Utilize the STAR certification results to identify strengths and weaknesses and prioritize next steps
- Utilize the STAR framework as incorporated into LEED for Cities and LEED for Cities key indicators to identify metrics to track progress on the Arc Platform and determine sustainability goals
- Develop an implementation strategy and identify projects to reach the sustainability goals within a plan
- Identify support structures or systems needed to achieve the sustainability plan

Schedule and Completion

The project would require approximately 18 months from start to finish. See attached schedule.

Sustainability Plan																						
	Party/Parties	Begin	End	Year 1												Year 2						
				Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12	Month 13	Month 14	Month 15	Month 16	Month 17	Month 18	
1	STAR post-certification implementation workshop	STAR Staff/PER	Month 1	Month 2	█	█																
2	City Council Direction	PER	Month 4	Month 4			█															
3	Draft RFP	PER	Month 5	Month 5				█														
4	Review Responses	PER	Month 6	Month 6					█													
5	Choose Consultant	PER	Month 7	Month 7						█												
6	Sustainability working group formation	PER/Consultant	Month 8	Month 8							█											
7	Stakeholder Engagement/facilitated outreach	PER/PIO/Consultant	Month 8	Month 15							█	█	█	█	█	█	█	█	█	█	█	█
8	Draft Plan	PER/Consultant	Month 9	Month 12																		
9	City Council Energy / Green Issues Standing Committee Review	PER/CM	Month 3	Month 17			█						█								█	█
10	Public workshop preparation	PER/PIO/Consultant	Month 12	Month 12												█						
11	Public workshop	PER/PIO/Consultant	Month 13	Month 13													█					
12	Final Proposed Plan	PER/Consultant	Month 14	Month 15														█	█			
13	City Council staff report	PER	Month 16	Month 16																	█	
14	City Council Adoption Hearings	PER	Month 17	Month 18																		█

Regional Climate Collaborative

Description

Following the Central Coast Sustainability Summit in October 2018, the County of Santa Barbara convened a Climate Action and Resiliency Community meeting. With 58 attendees representing state, local, and federal governments; community groups; private business; and academic institutions, the intent was to begin the conversation about working together at the scale needed to address climate change. Since that meeting, representatives from local governments have met in November 2018, and January and March 2019 to consider how regional climate collaboration could address climate change mitigation and/or adaptation and resiliency. The near-term focus is to identify shared goals and activities, followed by a discussion on potential structure, a joint greenhouse gas inventory, and public stakeholder involvement.

Strategic Plan Consistency

This planning effort supports the following Strategies, Goals and Objectives of the Strategic Plan:

- SUPPORT ENVIRONMENTAL VITALITY:
 - Strategic Goal: Adopt best practices in sustainability
 - Objectives: Utilize the Sustainability Tools for Assessing and Rating (STAR) Community Rating System certification results as a means to assess sustainability efforts
 - Develop a Sustainability Plan to identify and achieve goals that foster Sustainability

Project Milestones

- Best Practices and Priorities Research
- Community Outreach and Education
- Regional Inventory and Strategy Development
- City Council Energy/Green Issues Standing Committee Review and Recommendation
- City Council Consideration - Climate Strategy Adoption
- Monitoring and Reporting / Implementation

Schedule and Completion

The project would require approximately 13 months from start to finish. See attached schedule.

Reach Code

Description

Reach Code

California local governments are allowed to adopt and enforce energy standards that are more stringent than the California Building Energy Efficiency Standards for newly constructed buildings and additions, alterations and repairs to existing buildings (also known as Title 24). Known as a reach code, part of the process of adopting the standards involves application to the California Energy Commission for approval and certification of local standards exceeding the minimum statewide standards. The application must include analysis how the energy savings and cost-effectiveness of the proposed standards would meet or exceed the energy savings and cost-effectiveness of existing standards.

In order to progress toward meeting the renewable electricity goals, the City could establish such a reach code, and in fact, has done this in the past when it adopted local energy efficiency standards in 2010. Title 24 has become more stringent over time, exceeding those previously adopted standards, which have sunset. For a new reach code, the City would need to identify and establish goals to prioritize in the reach code, such as increased battery storage deployment or building electrification; complete a cost-effectiveness analyses for the measures proposed; conduct public outreach and bring forth a proposed ordinance to the appropriate Council Standing Committee and the full City Council for consideration. If adopted, the City would then file an application with the CEC for approval before a reach code could take effect.

Strategic Plan Consistency

This planning effort supports the following Strategies, Goals and Objectives of the Strategic Plan:

- SUPPORT ENVIRONMENTAL VITALITY:
 - Strategic Goal: Adopt best practices in sustainability
 - Objectives: Utilize the Sustainability Tools for Assessing and Rating (STAR) Community Rating System certification results as a means to assess sustainability efforts
 - Develop a Sustainability Plan to identify and achieve goals that foster Sustainability

Project Milestones

- Evaluate Title 24 measures to pursue and establish goals
- Coordinate with the California Energy Commission (CEC) regarding process
- Complete Cost-effectiveness analyses for City measures

- Create draft ordinance
- Community engagement and required public comment period
- City Council Energy/Green Issues (or Ordinance) Standing Committee Review and Recommendation
- City Council First Reading
- City Council Second Reading
- Submit application to the CEC and gain approval
- File ordinance with the Building Standards Commission

Schedule and Completion

Title 24 standards are updated at the statewide level every three years. The 2016 standards are in effect through 2019. The City cannot realistically create and implement a reach code during the current code cycle given the time required for CEC review and approval. The 2019 standards go into effect in January 2020, which would provide lead time to explore a replacement code and prepare for the application process, based on the recently released cost-effectiveness reports for the approved 2019 standards. See attached schedule.

Shared Micro-mobility Plan

Description

In 2016 UCSB began investigating the feasibility of establishing an on-campus bike share program. Other local entities were also exploring the idea for a regional bike share program, including Santa Barbara Bicycle Coalition, the County of Santa Barbara, the City of Santa Barbara, Santa Barbara City College, MTD, and the Santa Barbara County Association of Governments. UCSB interns originally assisted in developing a South Coast Bike Share Feasibility Report in partnership with these organizations. The topic was discussed at the Green Committee on June 8, 2016, and the Report was presented to the Committee on October 11, 2016. Since that time, UCSB decided to proceed with a pilot program and City of Goleta staff participated in UCSB's Request for Information vendor proposal review process, bicycle testing, and the vendor selection process. This process resulted in the development of an agreement between UCSB and CycleHop, LLC as UCSB's official bike share vendor. The topic was discussed at the Green Committee most recently on October 18 and November 8, 2018 in order to determine the most effective way to evaluate and implement a bike share program. Options identified included joining an existing bike share program such as UCSB's, ban deployment and operation of bike share, establish a permitting program that would allow multiple bike share operators, and taking no further action at this time.

Subsequently, in December 2018, the City Council adopted regulations prohibiting shared on-demand motorized scooter operations following deployment of scooters by multiple vendors without permits. At the same time Council directed staff to work with the Santa Barbara County Association of Governments (SBCAG) and other regional bodies, including Santa Barbara County and other cities, to develop possible regulations on a shared scooter program. Council also directed staff to work with police services to develop an enforcement and education plan.

On January 14, 2019, SBCAG convened a scooter forum with representatives from the Cities of Goleta, Carpinteria, Lompoc, Santa Barbara; the County of Santa Barbara, MTD, and UCSB. The intent of the meeting was to discuss status of regulations regionally, equipment and safety, and other general concerns in advance of a regional scooter summit open to the public. On February 28, 2019 SBCAG hosted the regional scooter summit to bring together government officials, vendors, and interested stakeholders to consider how best to facilitate this new mobility option in a way that is safe, convenient and thoughtful for all road and sidewalk users. The general consensus amongst summit participants is that there is potential value in developing a regional approach to micro-mobility options in general, including scooters. Consistency in policies amongst jurisdictions and having a common vendor selection process were seen as positives.

Strategic Plan Consistency

This planning effort supports the following Strategies, Goals and Objectives of the Strategic Plan:

- SUPPORT ENVIRONMENTAL VITALITY:
 - Strategic Goal: Adopt best practices in sustainability
 - Objectives: Utilize the Sustainability Tools for Assessing and Rating (STAR) Community Rating System certification results as a means to assess sustainability efforts
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- STRENGTHEN INFRASTRUCTURE:
 - Strategic Goal: Incorporate Complete Streets concepts wherever possible in roadway planning and design to accommodate all roadway use
 - Strategic Goal: Actively engage the community and advocacy groups in the development of capital projects

Project Milestones

- Coordination with SBCAG and Other Local Jurisdictions to Develop Proposed Rules and Regulations
- City Council Energy / Green Issues Standing Committee Review and Recommendation
- Community Outreach
- City Council Consideration

Schedule and Completion

A detailed schedule is not included at this time since SBCAG will consider next steps for its involvement in facilitation of this process in the spring, including the possibility of promoting a scooter safe riding education campaign. The City of Goleta will continue to participate in the regional process led by SBCAG to collaborate on a model regional approach to micro-mobility regulation, including e-scooters and bike share.

Styrofoam/Single-use Plastics Ban

Description

In an effort to address the growing problem of plastics present in the environment, a number of California municipalities have recently proposed or passed ordinances addressing the distribution of Expanded Polystyrene foam (EPS) products and single use plastics (straws, stirrers, cutlery, condiment packets, plastic sand bags, etc.), including the Cities of Carpinteria and Santa Barbara. Following meetings with representatives from local environmental groups to discuss efforts being undertaken to educate the public about the extent of single-use plastic pollution in the environment, and encourage people to voluntarily limit or discontinue the use of plastic straws and other single-use plastics, City Council has expressed support for examining the issue and considering a potential ban or otherwise reduction in use of such products.

Strategic Plan Consistency

This planning effort supports the following Strategies, Goals and Objectives of the Strategic Plan:

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Project Milestones

- Model Ordinance Research
- City Council Energy / Green Issues (or Ordinance) Standing Committee Review and Recommendation
- Community Engagement
- Draft Ordinance
- Council Consideration and Adoption Hearings

Schedule and Completion

The project would require approximately 12 months from start to finish. See attached schedule.

EPS/Single-Use Plastics Reduction																	
		Party/Parties	Begin	End	Year 1												
					Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12	
1	Model Ordinance Research	PER	Month 1	Month 3	█	█	█										
2	City Council Energy / Green Issues Standing Committee Review and Recommendation	PER	Month 4	Month 5				█	█								
3	Community Engagement	PER	Month 5	Month 7					█	█							
4	Create Draft Ordinance	PER	Month 6	Month 8						█	█	█					
5	Community Engagement	PER	Month 8	Month 9								█	█				
6	City Council Energy / Green Issues Standing Committee Review and Recommendation	PER	Month 9	Month 10									█	█			
7	City Council First Reading	PER	Month 10	Month 11										█	█		
8	City Council Second Reading	PER	Month 11	Month 12											█	█	

Buy Clean California Act (2017)

Description

In 2017 the California legislature passed Assembly Bill 262, the California Buy Clean Act, requiring state agencies to purchase construction materials from manufacturers that have invested in cutting their greenhouse gas pollution. AB 262 requires the California Department of General Services (DGS) to establish a Global Warming Potential (GWP) limit for eligible materials, such as carbon rebar, flat glass, mineral wood board insulation, and structural steel, for use in public contracting. Additionally, successful bidders on contracts for state public works projects are required to submit an Environmental Product Declaration (EPD) from manufacturers, providing emission information for each of the eligible materials to be used in construction.

Council has expressed some interest in further discussion regarding such an initiative. If the City of Goleta would like to declare support for the implementation of Buy Clean policies in the state of California and locally, adopting a resolution of support is one action the Council could take. Implementing Buy Clean policies in the City, including the adoption of a Global Warming Potential limit and the requirement of an Environmental Product Declaration for manufacturer's products, would require considerably more resources. Currently, the City would be reliant on larger state agencies' expertise to lead research and develop GWP for eligible materials. For example, one approach would be to reference Caltrans specifications for the California Buy Clean Act.

AB 262 stipulated the GWP be published by January 1, 2019, and the EPD be required with all contracts entered into on or after July 1, 2019. However, these dates have been pushed back two years by the recently passed budget trailer, Assembly Bill 1817, and DGS now has a target date of January 1, 2021, to publish the GWP, and the implementing state agencies now have a target date of July 1, 2021, for bidders to submit EPDs. Caltrans is designated as one of the implementing agencies for AB 262, and staff anticipates Caltrans will include GWP for the eligible materials, in the agency's plans and specifications, subsequent to January 1, 2021, in conformance with AB 262.

Strategic Plan Consistency

This planning effort supports the following Strategies, Goals and Objectives of the Strategic Plan:

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Project Milestones

- Research AB 262, the Buy Clean California Act, requirements and implementation actions
- Track Caltrans, or other relevant implementing agencies', development of associated specifications
- Bring Resolution of Support to City Council Energy / Green Issues Standing Committee and City Council as directed

Schedule and Completion

A detailed schedule is not included, given the State's extended timeline listed above.